



Standing Rules

STANDING RULES OF THE UNIVERSITY OF MICHIGAN BAND ALUMNI ASSOCIATION (A Michigan Non-Profit Corporation)

DEFINITION

ARTICLE XIII: AMENDMENTS AND ADDITIONS

Section 13.02 of the By-Laws:

The Board may adopt additional rules and regulations, general or specific, for the conduct of their meetings, and additional rules and regulations, general or specific, for the conduct of the affairs of the Association

- Standing Rules are related to the details of administration of the organization.
- Standing Rules are generally not adopted at the time a society is organized, but individually when the need arises.
- Standing Rules may be amended by two-thirds (2/3) vote of the Board without notice and by a majority vote with notice.

Article IV: MEMBERSHIP and ARTICLE V: DUES of the By-Laws:

Annual dues for MGS status are \$20.

Lifetime Membership dues defined as twenty times (20X) annual dues.

Associate Membership Categories and Dues include:

- Widows and Widowers of former Members in Good Standing. These dues shall be defined as one-half MGS dues.
- Friends of the Association. These dues shall be defined as one-half MGS dues.
- Recipients of Lifetime Achievement Awards. There shall be no dues.
 - Awarded to those that have maintained a significant presence and impact on music throughout their lives.
- Recipients of Special Citation Awards. Awarded to Alumni. There shall be no dues, or for MGS no further dues.
- Honorary. Awarded to those not eligible for membership. There shall be no dues.
 - Special Citation Awards and Honorary Memberships are awarded to those that have maintained a significant presence and impact on the Michigan Bands throughout their lives.
- Maggie St. Clair Distinguished Service Award. Shall be given at the Board's discretion to those that have had a significant long-term impact for UMBAA. A majority vote is required.
- Former Conductors of the Michigan Bands. There shall be no dues.
- Note: All classes of Associate Memberships, excluding Former Conductors, are not eligible for performance activities.
- Note: 'members' as defined in the by-laws shall include both students participants and graduate students instructors (GSIs), as well as conductors and directors.

ARTICLE VII: OFFICERS

- Past presidents who have attended three of the previous four meetings (not including the current meeting) shall have the right to vote. (**Section 6.03**)
- The Vice-President shall normally succeed to the office of President unless that individual is unable to accept the duties of the office or the Board is unable to concur on his or her election to office.

Article VII: MEETINGS

The Board shall usually meet in:

1. January,
2. May,
3. August or September (as defined approximately one month prior to the GMM/Blast from the Past) and
4. November.

In case of time sensitive matters that preclude the ability to call a special meeting, the President may seek Board approval via email and/or web page. A two-thirds majority is required for all on-line motions. Discussions and motions shall be appended to the previous meeting minutes.

A general membership meeting is normally held in conjunction with the Blast from the Past Homecoming activities. (**Section 8.01**)

Article IX: COMMITTEES

Section 9.03(B): Finance Committee

- Fiscal year shall be defined as July 1 to June 30.
- All expenditures require approval by Treasurer.
- Checks over \$200 require the signature of the Treasurer and President.
- Expenses over \$500 require approval of the Board.
- Members of the Board may be reimbursed for expenses incurred on behalf of the Association.

Section 9.03(C): Reunion Activities

- Blast from the Past Registration Policy
 - Registration shall start four (4) weeks before homecoming with a participation fee of \$25
 - Late registration shall start two (2) weeks before homecoming for the duration of one (1) week. The participation fee at late registration will equal to the face value of one admission ticket to the football game in the endzone.
 - Refunds will not be given.

Section 9.03(D): Communications

- M Fanfare: Deadline for submissions to the M Fanfare shall be Feb 15 and July 15.
- The database to conduct any electronic communication shall be maintained by Mail Chimp

- Mail Chimp will be able to track email address bounce backs, opt outs, maintain subscriber lists, and track click throughs to let us know how many people are opening the emails and are then opening articles linked from the emails.
- The data produced from Mail Chimp will be used to keep the Website database updated.
- Social Media: The board of directors maintains the right to set rules and code of conduct to be used on UMBAA social media. Social media accounts may be monitored and the board of directors or person(s) designated by the board reserves the right to remove posts not adhering to the code of conduct and remove members from the group for violations as they see fit.

Section 9.03: Special Committees

Each Director shall serve on at least one committee.

Current special committees include:

- Ensembles
 - Alumni that have not been a MGS in over 10 years, or who haven't become an MGS since their graduation, will have their first session of the Alumni Concert Band provided at no cost, so long as they become a MGS.
 - In limited cases, non-band alumni community members may join the UMBAA Concert Band when there is a need for more players for certain instrumental sections than there are available band alumni musicians. The Concert Band manager shall submit the names to the Board of Directors for approval for each session. The need may vary from session to session and community members who have participated in previous sessions may be excluded if sufficient instrumentation can be achieved with band alumni. Any community members participating in the Concert Band must pay all applicable participation fees as well as register as Friends of the Association. Non-band alumni Concert Band participants are not eligible for any other activities of the Association not open to the public.
- Governance

Section 9.04: Committee Breakdown

- As noted in the Bylaws Section IX.3* along with the Special Committees noted in Section 9.03, a Committee Breakdown shall be designated as follows:

Designated Chair Person	Committee	Sub Committee
President	Executive Committee*	
Treasurer	Finance*	
		Fundraising
	Reunion Activities*	
		Blast from the Past
		Concert Band Reunions

Vice President	Communications*	
		M Fanfare Editor
		Webmaster
Immediate Past President	Nominating*	
	Membership Activities*	
		Golf Outing
	Governance	
	Ensembles	
		Pep Band Committee
		Concert Band Committee