

MINUTES - BOARD OF DIRECTORS MEETING
August 2, 2022 – Zoom Videoconference, 7:00 PM

Attendees:

Current Board Members: Rich Alder, Chris Alvey, Issac Anderson, Stephen Foster, Janette Gryniewicz, Jeff Henderson, Eric Miller, Kyle Milliman, Devonie Townsend, Kevin Wroblewski, Sarah Wroblewski
Others: Sheri Chisholm (Past President), Jim Kozich (Past President)

1. Call to Order – 7:04 pm
2. Meeting Minutes Approval – Motion from Jeff; Second from Eric; approved with a minor correction from Rich.
3. Conductor's Forum – No updates
4. President's Update (Kyle)
 - a. General Updates
 - i. Homecoming Playbook – No progress since last meeting; plan to work more on it after this year's event.
 - ii. Dr. Becher Camp – Former MMB Director Eric Becher and former Drum Major Steve Roberts would like to set up a week-long Alumni reunion/event in Florida, ending in a public outdoor concert. Kyle shared an onscreen view of the survey they've asked us to send out, if we can support this, to gauge interest from UMBAA members. **ACTION:** Kyle will send the survey link out to us after the meeting and we can review/discuss further by email. Kyle will also contact Drs. Pasquale and Haithcock to make them aware of the proposal; we will only send this out to UMBAA Membership if MMB and SMTD are informed and have no objections.
 - b. Update on National Association of Alumni Bands (NAoAB) – Jim R – Dates & topics for meetings over the next year have been announced.
 - c. New Ideas – No items
5. Review of Action Items
 - a. On Hold – Michigan Stadium Products Partnership (Eric) – There has been no followup from the business owner on this; not likely to move forward; we will drop this from the Action Items.
 - b. On Hold – MMB Mentorship Project (Kyle) – No updates
6. Treasurer's Report: Jeff shared report for July 2022, end of the fiscal year. Summary notes from the report: higher Revenue last year, driven by Homecoming related fees, Concert Band participation fees, and Lifetime Membership adds; however, decreased Net Income, driven by Elbel Field rental costs, higher Homecoming expenses (tickets and Friday BBQ), larger than usual Band Week new member lunch, and Conductor stipends. Membership as of this report is 575 regular and 169 lifetime. Jeff noted that Chris hasn't reviewed the current financial statements since it's only been 1 month since the last review; those will be reviewed with the next report. Post meeting note: Chris uploaded a PDF copy of the report to the Board Meetings folder on Google Drive, along with the meeting minutes.
7. Committee Reports:
 - a. Finance Committee (Jeff)
 - i. Fundraising Subcommittee (Eric):
 1. Amazon Smile - Kyle noted that the Amazon Smile link in email communications is getting clicks.
 2. Other ideas and options to raise funds? No updates
 - ii. Auditor Update (Chris) – As Jeff noted above, no current auditor update due to the short (1 month) time frame since the last review of financial statements.
 - iii. Scholarships – Kyle is still working on getting communication going with Kimberly (Baumgartner) on current needs.
 - iv. Funding Requests/Items on the horizon
 1. Elbel Field Charge – Request for 2022 (Elbel Field rental for football Saturdays in support of MMB section tailgates) - we funded this last year as with a one-time approval. Motion is required to approve it for this year. Motion proposed by Kyle: Renew financial support for Elbel Field rental, up to \$4600, for the 2022/23 season. Chris: so moved. Jim R: second. Motion was approved unanimously.



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Related discussion: This is not a small expense, but Sheri & others commented on the huge amount of thanks and goodwill for this support expressed by MMB students and parents last year. Sheri is looking into getting a new banner this year specifically designed for outdoor use, i.e. with holes to let wind blow through. Other ideas – could we get a QR code that would let people contribute to support the rental costs? Future discussion (no specific actions at present).

2. Concert Band Instrument Fund – Request – no updates.

General point regarding this and other SMTD support items – hold off until a new Director of Bands is in place.

b. Reunion Activities Committee (Devonie):

i. Homecoming Sub-Committee (Devonie):

We need to confirm current COVID protocols and communicate to Registrants. **ACTION:** Kyle will contact Dr. Pasquale to get this information.

Devonie still needs details and communication with MMB on logistics and timing. Eric and Kyle have been getting some of these details. Kyle mentioned the possibility of additional expenses related to 125th/50th anniversaries that UMBAA might consider supporting - he will share with the Board if anything comes up. **ACTION** for Kyle and Eric: include Devonie and Tracy (who's managing Friday night dinner) in Homecoming communications going forward.

1. Lamination project next steps and update – Not discussed

2. 2022 Blast will be 125th anniversary of Michigan Marching Band – Sept. 24th (Maryland)

a. UMBAA x MMB Committee Discussion Summary (Kyle) – There will likely be one more joint meeting. Show has been set although he doesn't know the details yet.

b. Leaky Bugle display for 2022 Homecoming (Jim R) – Rich noted that Al McCord has an online repository of these. Bentley Library is also a repository. **ACTION:** Jim R will confirm what's available for a link to be shared at Homecoming.

c. MMB Drum Major Reunion - Update (Kyle) – We've helped the organizer (Rodney Weir) with reaching out; so far only 3 drum majors are signed up for 2022. No current UMBAA action as Rodney is managing this.

ii. Other Reunions Sub-Committee (Jim R / Rich):

Rich: the other reunions and anniversaries we've been tracking here have already taken place, virtually and/or independently, and therefore can be removed from our activities list going forward.

Kyle suggests we list and keep track of future anniversaries to make sure they can at least be acknowledged them at the annual BLAST when they occur.

Rich: 2023 is the 50th anniversary of Revelli Hall opening.

iii. Parking Lot Award List: Three individuals confirmed for 2022. **ACTION:** Kyle and Eric will handle the details to finalize and get the awards in time for Sept. 24 Homecoming.

c. Membership Activities Committee: No updates

d. Communications Committee (Eric):

i. Membership Update – No updates

ii. Website Sub-Committee Update (Jim K): No updates

iii. M Fanfare (Jim K):

iv. M-Notes (Kyle)

No specific M Fanfare or M-Notes updates. Email communications have been going out re: Homecoming. Hope to make progress on more regular communications after Homecoming this year.

v. UMBAA Social Media (FB Group, Twitter): No updates

e. Governance Committee:

i. Non-Members for Concert Band: small group (Chris, Tex and Jim K.) had some discussion around this after the last Board Meeting. Recommend handling this as an addition to the Standing Rules. Jim will write up a proposal (**ACTION**).

f. Ensembles Committee (Brian):

i. Concert Band Subcommittee (Jim K): Contacted AAPS previously regarding rehearsal and performance space; they asked for us to contact them again in August, so Jim will reach out to them again soon (**ACTION**)

ii. Pep Band Subcommittee:



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1. Alumni Pep Band polo shirts: (Kyle) – still enough shirts so far, but getting low on larger sizes. Eric and Jim K. – we're not required to use Nike (past supplier) and could go with someone like Underground Printing. Costs have been covered by MMB in the past (MMB was reimbursed by Athletics). Other options besides polo shirts? No immediate action but keep thinking about this.
- g. Nominations Committee (Eric): Of the 4 board members whose terms are up, 2 are renewing but 2 (Jim Davis and Brian Igoe) are not. Need to find nominees before Homecoming. **ACTION: all**, email Eric with suggestions.
- h. Student Liaison (*Sarah, Kevin, Issac*): No updates.
- i. SMTD Liaison (Brian): No updates
- j. Golf Outing: Kyle – Mike K has everything lined up for the outing (this Saturday, Aug. 7). Funds raised will go directly to Scholarship Fund as always.
- k. New Member Lunch (Devonie): Date will be Aug. 17. Devonie will need help with purchasing and prep work – fruit, veggies, ice. **ACTION – all**, e-mail Devonie if you can help.
- l. Merchandise: Kyle – link for MMB merchandise in recent Homecoming e-mail got over 400 clicks
8. Upcoming Concert Dates and Events: No updates
9. Future Dates:
 - a. Next Board Meeting: September 13, 2022. Touch base and tie up any loose ends before Homecoming.
 - b. Homecoming: September 24, 2022
 - c. Planning Call: TBD as needed
10. Review New Action Items
 - Kyle: send link to Eric Becher's proposed Alumni reunion event survey to Board for review/comment; also contact Drs. Pasquale and Haithcock re: this proposed event
 - Kyle: Contact Dr. Pasquale re: Covid protocols required for Homecoming (and share with Devonie)
 - Kyle/Eric: Add Devonie and Tracy to any new or ongoing communications re: Homecoming logistics
 - Jim R: Confirm what Leaky Bugle archives are available online (Bentley Library and/or Al McCord's repositories).
 - Jim K: Write up proposed addition(s) to Standing Rules re: nonmember participation in Concert Band.
 - Jim K: Follow up with AAPS again re: rehearsal/performance space for Concert Band this fall.
 - All: Think about potential new board members, reach out and/or share candidate names with Eric.
 - All: Email Devonie if you can help with New Members Lunch Aug. 17.
11. For the Good of the Association – Kyle looked into a discrepancy that Devonie noted last time, where the date for the MMB centennial celebration in 1998 is not consistent with the 125-year celebration this year in 2022. It's complicated, but he was able to confirm that 2022 is correct for 125 years (the centennial should have been celebrated in 1997, not 1998).
12. Adjournment: Motion, Sarah; Second, Eric; approved / meeting adjourned at 8:36 p.m.



Treasurer's Report

July 2022

J. Henderson

2022FY Income Statement

Rev: 30-Jun-2022 (end of 2022FY)

UMBAA

Profit and Loss Comparison July 2021 - June 2022

	TOTAL	
	JUL 2021 - JUN 2022	JUL 2020 - JUN 2021 (PY)
Income		
Revenue	0.00	0.00
Amazon	390.21	363.20
Concert Band Participation Fees	1,050.00	0.00
Concert Instrument Fund	1,573.00	1,160.00
Endowment (General)	3,166.00	2,615.02
Golf Outing	0.00	0.00
Dinner	50.00	0.00
Mulligans	370.00	495.00
Participant	9,620.00	12,536.25
Putting Contest	305.00	120.00
Raffle Tickets	1,480.49	0.00
Skins	470.00	520.00
Sponsor	13,385.00	9,171.00
Total Golf Outing	25,680.49	22,842.25
Homecoming Participation Fee	5,820.00	950.00
Interest Income	5.50	11.97
Membership - Annual	11,500.00	11,620.00
Membership - Associate	10.00	0.00
Membership - Lifetime	2,000.00	400.00
Total Revenue	51,195.20	39,962.44
Total Income	\$51,195.20	\$39,962.44
GROSS PROFIT	\$51,195.20	\$39,962.44
	\$25,314.71	\$17,120.19

Higher Revenue Driven By:

- Homecoming related fees
- Concert band participation fees
- Lifetime membership adds

	TOTAL	
	JUL 2021 - JUN 2022	JUL 2020 - JUN 2021 (PY)
Expenses		
Communications	790.88	743.88
Web Site - Upgrades	0.00	1,151.25
Total Communications	790.88	1,895.13
Ensembles	0.00	607.56
Conductor Fees	800.00	0.00
Facility Rental	0.00	-846.00
Total Ensembles	800.00	-238.44
Finance	0.00	0.00
Bank Charges, Processing Fees	143.11	69.60
Dues & subscriptions	511.34	415.00
Insurance	263.00	250.00
Michigan Annual Report	20.00	20.00
Stripe - Membership Dues	555.76	533.42
Total Stripe Fees	965.56	735.70
Total Finance	1,903.01	1,490.30
Homecoming Expenses	3,843.56	0.00
Friday BBQ	1,532.40	0.00
Supplies	783.40	488.97
Total Homecoming Expenses	6,159.36	488.97
Membership Activities	4,366.87	275.55
Band Week Lunch	1,878.52	0.00
Endowment (General)	2,954.00	2,615.02
Endowment (Golf Outing Proceeds)	7,166.00	4,185.00
Golf Outing Expenses	11,891.14	10,452.75
Stripe Fee - Golf Outing	445.73	581.10
Total Golf Outing Expenses	12,336.87	11,033.85
Total Membership Activities	28,702.26	18,109.42
Total Expenses	\$26,018.64	\$38,355.51
NET OPERATING INCOME	\$12,839.69	\$10,711.53
NET INCOME	\$-703.93	\$6,408.66

Decreased Net Income Driven By:

- Football Saturday Elbel Field rental
- Homecoming related expenses (tickets, Friday BBQ)
- Band Week lunch
- Conductor stipends

Adjusted values with golf outing revenue and expenses removed.

2022FY Balance Sheet

Rev: 30-Jun-2022 (end of 2022FY)

Balance Sheet Comparison

As of June 30, 2022

	TOTAL	
	AS OF JUN 30, 2022	AS OF JUN 30, 2021 (PY)
▼ ASSETS		
▼ Current Assets		
▼ Bank Accounts		
▶ PNC Checking	17,335.63	8,566.44
▼ PNC Money Mkt Savings	41,488.11	41,482.61
Concert Instrument Fund	3,990.00	2,777.00
Endowment Funds	152.00	0.00
Lifetime Membership Funds	16,080.00	13,280.00
Total PNC Money Mkt Savings	61,710.11	57,539.61
Total Bank Accounts	\$79,045.74	\$66,106.05
Total Current Assets	\$79,045.74	\$66,106.05
TOTAL ASSETS	\$79,045.74	\$66,106.05
▼ LIABILITIES AND EQUITY		
▼ Liabilities		
▼ Current Liabilities		
▼ Credit Cards		
PNC Credit Card	162.99	62.99
Total Credit Cards	\$162.99	\$62.99
Total Current Liabilities	\$162.99	\$62.99
Total Liabilities	\$162.99	\$62.99
▼ Equity		
Opening Balance Equity	38,504.55	38,504.55
Retained Earnings	27,538.51	9,321.45
Net Income	12,839.69	18,217.06
Total Equity	\$78,882.75	\$66,043.06
TOTAL LIABILITIES AND EQUITY	\$79,045.74	\$66,106.05

■ Carry-over Lifetime Members ■ New Lifetime Members ■ Regular Members

