



SCHOOL OF MUSIC, THEATRE & DANCE
BAND ALUMNI ASSOCIATION
UNIVERSITY OF MICHIGAN

MINUTES - BOARD OF DIRECTORS MEETING

June 21, 2022 – Videoconference, 7:00 PM

Attendees:

Current Board Members: Chris Alvey, Issac Anderson, Jeff Henderson, Kyle Milliman, Jim Roach, Devonie Townsend, Sarah Wroblewski, Kevin Wroblewski; Stephen Foster (joined late)

Others: Sheri Chisholm (Past President), Jim Kozich (Past President)

1. Call to Order – 7:07 pm
2. Meeting Minutes Approval – Motion by Jim R; second by Sarah; passed unanimously
3. Conductor's Forum – Kyle shared the news that SMTD Director of Bands Dr. Haithcock will be retiring at the end of the year.
4. President's Update (Kyle)
 - a. General Updates
 - i. Homecoming Playbook Update – Link to the first draft was sent out by Kyle in April (Link [Google Doc]: [HomecomingPlaybookDraft](#)). We can use this as a template for this fall and add details in progress.
 - ii. Reminders for the end of the year
 1. **If your term ends in 2022**: let Eric (nominations committee) know if you would like to run for another term or not.
 2. **If you would like to stand for one of the officer positions** (President, VP, Treasurer, or Secretary) let Eric know. Eric (currently VP) is willing to serve as president next year; Chris is willing to continue as Secretary; Jeff is probably (but not yet certainly) willing to continue as Treasurer; regardless, others are encouraged to put their names in for any role they are interested in. We will need a new VP.
 - b. Update on National Association of Alumni Bands (NAoAB) – Jim R: no current updates; there is a meeting coming up next week.
 - c. New Ideas – From our membership - Gary Straffon has suggested that “traditionally” a music piece has been commissioned for outgoing directors, and we should do this for Dr. Haithcock. Discussion points raised – this is likely to be very expensive and while we might contribute some support for this, UMBAA couldn't afford it alone. **ACTION**: Jim R. will contact Rich Alder and Joe Dobos for any historical knowledge they might have about this.
5. Review of Action Items
 - a. In Progress – Michigan Stadium Products Partnership – No updates
 - i. On hold – quote from website company will likely be needed.
 - b. In Progress – MMB Mentorship Project (Kyle) – Likely we won't be able to pursue this project this year; on hold for now.
6. Treasurer's Report (Jeff): Treasurer's Report shared. (Post meeting note: Chris uploaded a pdf copy of the report to the Board Meetings folder on Google Drive).
 - a. Fiscal year ends June 30.
 - b. We need to pick up mail more frequently at Revelli: two donation checks had expired by the time they were retrieved and deposited (institutional checks, >90 days old) and in addition to not receiving the donated funds, the checking account was charged \$30 in service fees.
 - c. Membership update: as of Friday last week we have 565 annual memberships and 5 new lifetime members. This is about where we have been in recent years.
 - d. Budget question: Jeff asked what we anticipate for Concert Band in the coming year. Jim K. said we are hoping for normal fall and winter sessions; see further discussion below under Ensembles - Concert Band.
7. Committee Reports:
 - a. Finance Committee (Jeff) - No updates
 - i. Fundraising Subcommittee (Eric): - No updates
 1. Amazon Smile - continue to advertise via announcements.
 2. Other ideas and options to raise funds?



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- ii. Auditor Update (Chris) – All statements reviewed; no issues.
- iii. Scholarships
- iv. Funding Requests/Items on the horizon
- b. Elbel Field Charge – Kyle: we've been asked if we can cover Elbel Field costs again this year (for game day tailgates; approx. \$4600 this year). Last year we approved this on a one-time basis so we will need to vote on it again. **ACTION:** Kyle will send this out by e-mail to the full board.
 - 1. Concert Band Instrument Fund – Request – No updates. We have been waiting for feedback on this from SMTD for some time.
 - a. Final list of equipment with Richard Frey for prioritization and replacement recommendations.
 - 2. Campus Band Instrument Yearly Support – Future discussion item
 - 3. Concert/Campus Band Composition Competition – Future discussion item
- c. Reunion Activities Committee (Devonie):
 - i. Homecoming Sub-Committee (Devonie):
 - 1. Lamination project next steps and update – No updates
 - 2. 2022 Blast will be 125th anniversary of Michigan Marching Band – Sept. 24th (Maryland)
 - a. UMBAA x MMB Committee Discussion Summary (Kyle) –
 - i. We will be on the field for both pregame and halftime this year
 - ii. Music has been selected (although we don't know what it is yet)
 - iii. Hope to have registration open by July 1, open until mid-August. Still some details to be worked out: **ACTION** for Kyle, Jim K, Eric, and Devonie to get all the pieces in place for membership communication and to get the website ready for registration.
 - iv. Good news, individuals will NOT have to pay for tickets separately via the Athletics department; UMBAA will collect all the money and pass the ticket money through to Athletics.
 - v. Seating area will be the same as last year.
 - vi. There will be a block of tickets again for friends/family behind our seats; link will go out to registrants after registration closes.
 - vii. Chris: no response from Izzy to Chris's e-mail regarding the logo for patches. **ACTION:** Chris will reach out via e-mail again.
 - b. Leaky Bugle display for 2022 Homecoming (Jim R) – No updates
 - c. MMB Drum Major Reunion - Update (Kyle) – No updates
 - d. Cost of Homecoming Options (Kyle) – Can we give people at registration an option to contribute to covering ticket costs for those who would have difficulty affording it? Discussion points – how to verify who actually needs it? What about those who can't afford to travel to AA for Homecoming? General consensus, it's complicated - put the idea on hold for now.
 - e. New question from Devonie: is there an online drive that could be used to store music? (currently on her personal hard drive). **ACTION:** Kyle will come up with a place; he has several possible options in mind.
 - ii. Other Reunions Sub-Committee (Jim R / Rich):
 - 1. Discussion of status related to COVID – Kyle: So far, no indication that there will be any vaccination or other Covid-related requirements this fall.
 - 2. Anniversaries – No updates
 - a. 50th anniversary of Revelli's last year as director, with special emphasis on '69 and '70 bands.
 - i. Small committee has been formed – Rich, Joe Dobos, Carl Grapentine, and Al McCord.
 - 1. Details need coordination with next Blast event.
 - b. European Tour Band – reunion being explored for May 28, 2021.
 - i. Discussions regarding Michigan Union – Rich and committee taking lead
 - c. 1984 Symphony Band Reunion organizing (outside UMBAA) – no update.
 - iii. Parking Lot Award List (at UMBAA discretion, on an as needed basis) – (Note, nominations are not shown in minutes prior to the awards being given)
 - 1. Two new suggestions for Lifetime Achievement awards came in from Gary Straffon; he didn't provide any background. **ACTION:** Kyle will talk to Eric about when we need to finalize the 'awardees' for 2022. Probably at August Board meeting?
 - d. Membership Activities Committee (Tex): - No updates



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- i. Social Events:
 - 1. UMS event update
 - a. More events ongoing
 - 2. Symphony band concert this year
 - 3. Other Events
 - 4. Football events/trips
 - a. Annual bus trip to a Big Ten stadium in 2022 and beyond
 - b. MMB Invitation to UMBAA for combined Spring Game performance
 - 5. Salute to Service Performance Trip
 - a. Notified Earl Hurrey reached out about 2024 as an opportunity again, need to discuss with Professor Haithcock and Pasquale.
- e. Communications Committee (Eric):
 - i. Membership Update
 - ii. Website Sub-Committee Update (Jim K): - Only planned changes are relative to Homecoming registration; no upgrades planned, but note it's been a few years and it wouldn't be surprising if technical updates came up. Jeff asked about possibly having donation receipts autogenerated from the website – **ACTION**, Jeff will follow up with Jim on this offline.
 - 1. Action Items / Items in Progress:
 - a. Updates to who gets tickets from website
 - b. Update on "Preferred Partners" section
 - 2. If you notice needed updates send to Jim.
 - iii. M Fanfare (Jim K): - **No updates**
 - 1. M Fanfare re-work
 - a. Open to suggestions
 - 2. Jim is still looking for a new M Fanfare editor (Gail?).
 - iv. M-Notes (Kyle) - **No updates**
 - 1. Discuss new ideas from NAOAB.
 - a. Interviews with alumni in the news (Percy?)
 - b. Student to run both M-Fanfare and M-Notes?
 - v. UMBAA Social Media (FB Group, Twitter) – **Kyle has been reposting some MMB news on UMBAA sites**
- f. Governance Committee (Tex): **Kyle noted there is a Governance meeting June 30 to discuss non-member participation in Concert Band. If you're interested and not already included on the invite, let Kyle know and he will forward the meeting info.**
- g. Ensembles Committee (Brian):
 - i. Concert Band Subcommittee (Jim K):
 - 1. Season startup in process! **Hoping for "normal" fall and winter sessions. Unlike the recent spring session, Revelli won't be possible for rehearsals; for performances, the SMTD concert venue will also likely be fully booked, but Jim will at least ask about availability. Most likely we will need to find a public high school venue for both rehearsals and performances. ACTION:** Sarah will check with AA schools about this fall. Jim K will reach out to Dexter and/or Saline.
 - ii. Pep Band Subcommittee (Tracy): **No updates**
 - 1. Alumni Pep Band polo shirts (Kyle, Pete): No issues this year thus far, indoor season complete. Moving on to the outdoor season!
- h. Nominations Committee (Eric): - **See General Updates re: term renewals and officers for next year.**
- i. Student Liaison (Sarah, Kevin, Issac): **All 3 attended and spoke at the MMB spring meeting; it went well.**
- j. SMTD Liaison (Brian): **No new items – no updates**
- k. Golf Outing (Mike K): **Kyle noted registration was about half full at last report, but he thinks this is pretty normal. No updates from Mike.**
 - i. Date: August 7th, 2022
 - ii. Getting pricing for both box lunch and banquet options
 - iii. Help with sponsors: Too many is a good problem!
- l. New Member Lunch (Devonie): **No date yet; we usually get that in late June/early July. Last year's numbers were unusually high (more members were "new" due to the 2020 Covid hiatus); this year should**



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be more normal.

- m. Merchandise: - **No updates. No feedback from MMB.**
 - i. Homecoming items – target for potential 2022 rollout. Appears to be some discussion within the members that this would be a good idea.
 1. We have support from Izzy for logos, part of the tasks on her plate. Need to coordinate with MMB in the long run.
 - ii. Utilize most recently updated logos wherever possible.
8. Upcoming Concert Dates and Events: **No updates**
 - a. All concerts 8:00 PM at Hill Auditorium, unless otherwise noted)
9. Future Dates:
 - a. **Next Board Meeting: August 2, 2022**
 - b. **Planning Call: July 26, 2022**
10. Review New Action Items
 - **Jim R: Contact Rich Alder and Joe Dobos for any historical knowledge they might have regarding UMBAA support for music commissions in honor of retiring SMTD Band Directors**
 - **Kyle: Conduct e-mail vote regarding UMBAA funding for Elbel Field rental costs**
 - **Chris: Contact Izzy via e-mail again about 125th anniversary logo designs (for Homecoming patches)**
 - **Kyle: Follow up with Devonie re: online storage location for Homecoming music files**
 - **Kyle: Check with Eric on timing to finalize 2022 Award recipients**
 - **Jeff and Jim K: Discuss possible autogeneration of donation receipts via the website**
 - **Sarah, Jim K: Check into rehearsal and/or performance locations for Concert Band**
11. For the Good of the Association – **No items**
12. Adjournment: **Motion by Chris; Second by Jim K; meeting adjourned at 8:23 p.m.**



Treasurer's Report

June 2022

J. Henderson

2022FY Income Statement

Rev: 17-Jun-2022

Profit and Loss Comparison

July 1, 2021 - June 19, 2022

	TOTAL	
	JUL 1, 2021 - JUN 19, 2022	JUL 1, 2020 - JUN 19, 2021 (PY)
Income		
Revenue	0.00	0.00
Amazon	390.21	363.20
Concert Band Participation Fees	1,050.00	0.00
Concert Instrument Fund	1,573.00	1,160.00
Endowment (General)	3,166.00	2,615.02
Golf Outing	0.00	0.00
Dinner	50.00	0.00
Mulligans	345.00	485.00
Participant	8,700.00	12,176.25
Putting Contest	255.00	95.00
Raffle Tickets	1,480.49	0.00
Skins	440.00	500.00
Sponsor	11,185.00	8,551.00
Total Golf Outing	22,455.49	21,807.25
Homecoming Participation Fee	5,820.00	950.00
Interest Income	5.97	11.45
Membership - Annual	11,300.00	11,420.00
Membership - Associate	10.00	0.00
Membership - Lifetime	2,000.00	400.00
Total Revenue	47,770.67	38,726.92
Total Income	\$47,770.67	\$38,726.92
GROSS PROFIT	\$25,315.18	\$16,919.67

Adjusted values with golf outing revenue and expenses removed.

Financial review completed on 20-Jun-2022 w/ C. Alvey

Expenses		
Communications	720.89	680.89
Web Site - Periodic Expenses	23.01	0.00
Web Site - Upgrades	0.00	1,151.25
Total Communications	743.90	1,832.14
Ensembles	0.00	607.56
Conductor Fees	800.00	0.00
Facility Rental	0.00	-846.00
Total Ensembles	800.00	-238.44
Finance	0.00	0.00
Bank Charges, Processing Fees	120.10	69.60
Dues & subscriptions	511.34	415.00
Insurance	263.00	250.00
Michigan Annual Report	20.00	20.00
Stripe Fees	409.80	202.28
Stripe - Membership Dues	546.96	524.62
Total Stripe Fees	956.76	726.90
Total Finance	1,871.20	1,481.50
Homecoming Expenses	3,843.56	0.00
Friday BBQ	1,532.40	0.00
Supplies	783.40	488.97
Total Homecoming Expenses	6,159.36	488.97
Membership Activities	4,366.87	275.55
Band Week Lunch	1,878.52	0.00
Endowment (General)	2,954.00	2,615.02
Endowment (Golf Outing Proc...)	7,166.00	4,185.00
Golf Outing Expenses	11,891.14	10,452.75
Stripe Fee - Golf Outing	351.00	549.58
Total Golf Outing Expenses	12,242.14	11,002.33
Total Membership Activities	28,607.53	18,077.90
Total Expenses	\$18,773.85	\$38,181.99
NET OPERATING INCOME	\$9,588.68	\$17,084.85
NET INCOME	\$6,541.33	\$10,464.93

2022FY Balance Sheet

Rev: 17-Jun-2022

	TOTAL	
	AS OF JUN 19, 2022	AS OF JUN 19, 2021 (PY)
▼ ASSETS		
▼ Current Assets		
▼ Bank Accounts		
▼ PNC Checking	14,014.16	7,371.76
Concert Instrument Fund	0.00	0.00
Endowment Funds	0.00	0.00
Total PNC Checking	14,014.16	7,371.76
▼ PNC Money Mkt Savings	41,488.58	41,482.09
Concert Instrument Fund	3,990.00	2,777.00
Endowment Funds	152.00	0.00
Lifetime Membership Funds	16,080.00	13,280.00
Total PNC Money Mkt Savings	61,710.58	57,539.09
Total Bank Accounts	\$75,724.74	\$64,910.85
Total Current Assets	\$75,724.74	\$64,910.85
TOTAL ASSETS	\$75,724.74	\$64,910.85
▼ LIABILITIES AND EQUITY		
▼ Liabilities		
▼ Current Liabilities		
▼ Credit Cards		
PNC Credit Card	93.00	0.00
Total Credit Cards	\$93.00	\$0.00
Total Current Liabilities	\$93.00	\$0.00
Total Liabilities	\$93.00	\$0.00
▼ Equity		
Opening Balance Equity	38,504.55	38,504.55
Retained Earnings	27,538.51	9,321.45
Net Income	9,588.68	17,084.85
Total Equity	\$75,631.74	\$64,910.85
TOTAL LIABILITIES AND EQUITY	\$75,724.74	\$64,910.85

2022FY Performance to Budget

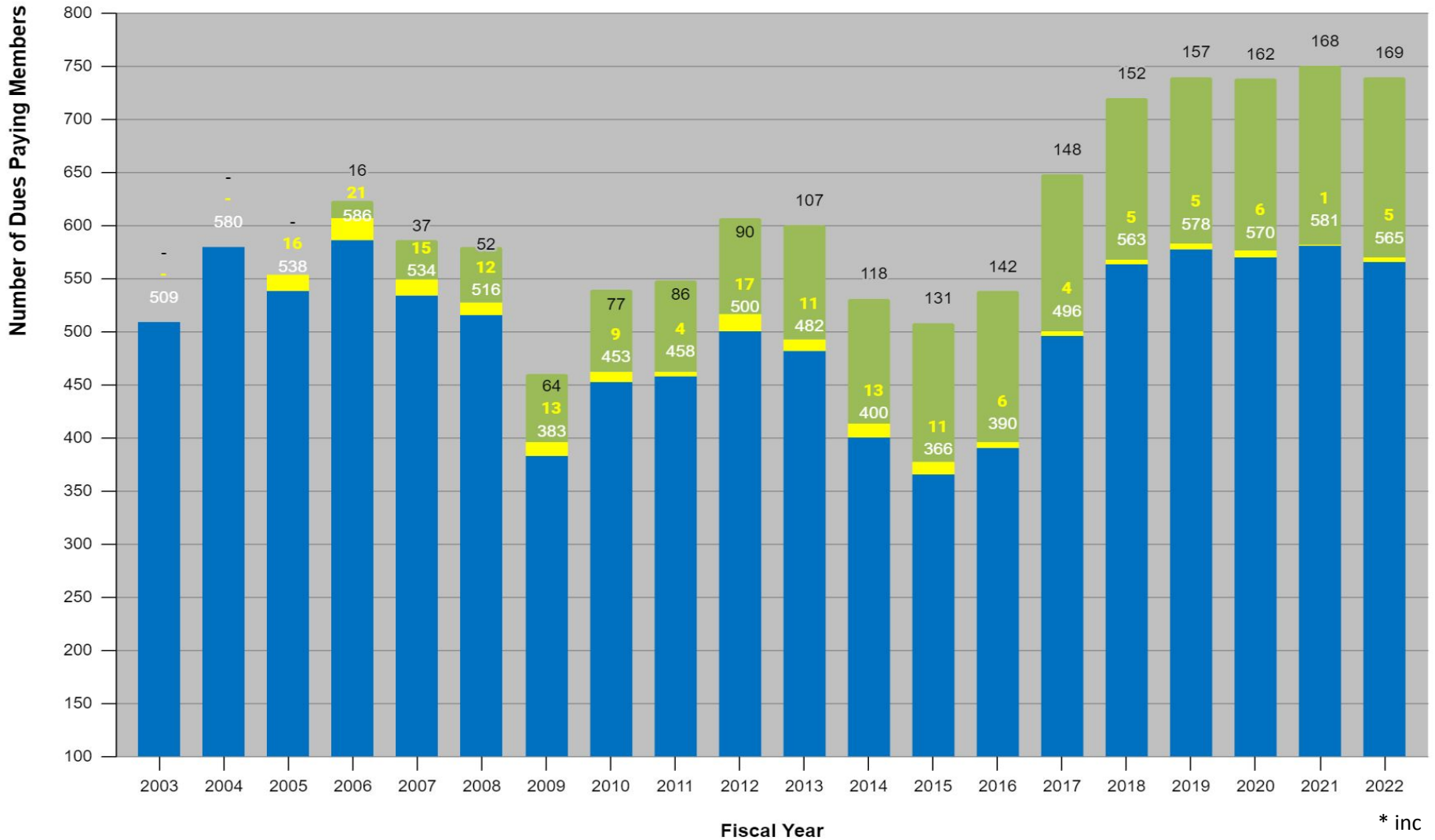
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UMBAA 2022FY Budget Performance 17-Jun-2022	Fiscal Year		comments
	2022		
	Budget	Actual	
Income			
Concert Band Participation Fees	3,000.00	\$ 1,050.00	
Concert Band Donations	150.00		
Savings Account Interest	30.00	\$ 5.97	
Amazon Smile Revenue	250.00	\$ 390.21	
Homecoming Participation Fee	9,000.00	\$ 5,820.00	\$30 x 300
Membership - Annual	10,500.00	\$ 11,300.00	assume 525
Membership - Lifetime	800.00	\$ 2,000.00	
Total Revenue	\$23,730.00	\$20,566.18	

Total Revenue	\$23,730.00	\$20,566.18	
Expenses			
Communications			
Mailchimp	760.00	\$ 580.91	
Printing, Postage, Supplies	0.00		
Web Site - Periodic Expenses	1,300.00		
Web Site - Upgrades	2,000.00		\$1,500 mentorship, \$500 normal blast
Total Communications	\$4,060.00	\$ 580.91	
Ensembles			
Concert Band: Conductor fees	1,600.00	\$ 800.00	
Concert Band: Facility Rental - concerts	1,500.00		
Concert Band: Facility Rental - rehearsals			
Concert Band: Supplies	700.00		
Concert Band: Extra musicians	350.00		
Alumni Pep Band: Conductor stipends	1,000.00		
Score purchases for campus and SMTD bands	500.00	\$ -	
New concert instrument donation		\$ -	\$3000 but not part of operating budget
Total Ensembles	\$5,650.00	\$ 800.00	
Finance			
Michigan Annual Report	20.00	\$ 20.00	
Bank Charges, Processing Fees	280.00	\$ 143.11	Ccard rewards offsetting most of this
Dues & subscriptions			
National Assoc of Alumni Bands	200.00	\$ 200.00	
Quickbooks Subscription	215.00	\$ 270.00	
Insurance	250.00	\$ 263.00	
Stripe Fee	1,300.00	\$ 956.76	
Total Finance	\$2,265.00	\$ 1,852.87	
Homecoming Expenses	300.00	\$ 3,843.56	Game tickets \$3,445
Friday BBQ	1,800.00	\$ 1,532.40	
KKY/TBS Reception	200.00	\$ -	
Supplies	500.00	\$ 783.40	
Total Homecoming Expenses	\$2,800.00	\$ 6,159.36	
Membership Activities	0.00	\$ 376.87	food for board meetings
Board meetings	600.00		
Endowment	0.00	\$ -	
Band Week Lunch	1,200.00	\$ 1,878.52	
Elbel Field Saturday Rental Fee for MMB	4,000.00	\$ 3,990.00	
Total Membership Activities	\$5,800.00	\$6,245.39	
Reunion	0.00		
Total Expenses	\$20,575.00	\$15,638.53	
Net Operating Income	\$3,155.00	\$4,927.65	



■ Carry-over Lifetime Members ■ New Lifetime Members ■ Regular Members



* inc