



## MINUTES - BOARD OF DIRECTORS MEETING April 5, 2022 – Zoom Videoconference, 7:00 PM

### Attendees:

Current Board Members: Rich Alder, Chris Alvey, Janette Gryniewicz, Jeff Henderson, Brian Igoe, Jim Kozich, Eric Miller, Kyle Milliman, Jim Roach, Tracy Rudd, Devonie Townsend, Sarah Wroblewski, Kevin Wroblewski,

Others: Sheri Chisholm, Past President; Michael (Tex) Lee, Past President & Governance Committee

1. Call to Order – 7:03 pm
2. Meeting Minutes Approval – Motion by Jim R.; second by Eric Miller; passed unanimously
3. Conductor's Forum – No updates
4. President's Update (Kyle)
  - a. General Updates
    - i. Goals for this year – Kyle proposed that we focus on two goals this year: (1) creating a Homecoming "Playbook" (documenting in detail what needs to be done, and how, to plan and execute the annual Homecoming event); and (2) more regular communications with our alumni membership.
  - b. Update on National Association of Alumni Bands (NAoAB) – Jim R will \*not\* be attending the upcoming in-person gathering in Florida. No other updates.
  - c. New Ideas – No new ideas
5. Review of Action Items
  - a. In Progress – Michigan Stadium Products Partnership – No updates
    - i. On hold – quote from website company will likely be needed.
  - b. In Progress – MMB Mentorship Project (Kyle) – No updates. [ACTION for Kyle] – touch base with Dr. Pasquale about this.
6. Treasurer's Report (Jeff): Jeff shared the report for March 2022. A copy will be uploaded to the Google Drive location along with the Meeting Agenda and Minutes.
7. Committee Reports:
  - a. Finance Committee (Jeff)
    - i. Fundraising Subcommittee (Eric):
      1. Amazon Smile - continue to advertise via announcements. We are seeing some success - Jeff confirmed that the amounts raised are continuing to gradually increase.
      2. Other ideas and options to raise funds? – no discussion
    - ii. Auditor Update (Chris) – Chris has reviewed all statements (credit card, checking and savings accounts) with Jeff. No issues.
    - iii. Scholarships – Kyle has reached out to Kimberly (Baumgartner) to discuss the best plan for this year; will follow again up to get this moving [ACTION for Kyle].
    - iv. Funding Requests/Items on the horizon – No updates
      1. Concert Band Instrument Fund – Request
        - a. Final list of equipment with Richard Frey for prioritization and replacement recommendations.
        2. Campus Band Instrument Yearly Support – Future discussion item
        3. Concert/Campus Band Composition Competition – Future discussion item
  - b. Reunion Activities Committee (Devonie):
    - i. Homecoming Sub-Committee (Devonie):
      1. Lamination project next steps and update – Essentially complete; no additional work needed this year.
      2. 2022 Blast will be 125<sup>th</sup> anniversary of Michigan Marching Band – Sept. 24<sup>th</sup> (Maryland)
        - a. UMBAA x MMB Committee Discussion Summary (Kyle) – Committee to help plan the MMB's first show of the 2022 season, commemorating women becoming part of the MMB. The first meeting took place with Kyle, Eric and Tex participating (Kyle and Eric as UMBAA Pres and VP, Tex as a committee member). Committee includes members from the 1970s until about 2010. Lots of interesting discussion. Another meeting will be scheduled soon as the show designs need to be finalized within the next month or two.



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- Eric suggested making Friday night dinner more structured this year to celebrate the major anniversaries (125 yrs MMB / 50 yrs women in the MMB). Discuss this as part of Homecoming Playbook development?
  - Izzie is making a logo for the 125<sup>th</sup> anniversary – could be used for this year's homecoming patch; Chris was cc'd by Kyle on an e-mail about this [ACTION for Chris to follow up].
  - Kyle and Eric are working on an e-mail to send to past MMB directors (including associate directors) for this year's Homecoming.
  - b. Leaky Bugle display for 2022 Homecoming (Jim R) – ACTION for Kyle, include requests for digital crowdsourcing of Leaky Bugles in the next M Fanfare.
  - c. MMB Drum Major Reunion - Update (Kyle) – Rodney Weir is continuing to plan for this; no specific updates.
  - d. Cost of Homecoming Options (Kyle) –  
What might we do to give people the option of donating to support the cost of football tickets for Homecoming attendees who find this a financial hardship? We would need to somehow sort out actual hardship from people who just don't like paying the extra. Proposed – optional checkbox on registration for people who would be willing to help, and sort out the details on a case-by-case basis.  
Related: Jim K would like to ask Athletics Dept if we (UMBAA) could pay for all tickets at once, so registrants/attendees don't have to go through two separate payment processes. Especially since in practice last year, wristbands were used (not ticket checks). UMBAA could just give Athletics the attendee numbers. ACTION for Kyle: check with Athletics Dept on this.
- ii. Other Reunions Sub-Committee (Jim R / Rich):
1. Discussion of status related to COVID – No updates
  2. Anniversaries
    - a. 50<sup>th</sup> anniversary of Revelli's last year as director, with special emphasis on '69 and '70 bands. – Rich: Joe Dobos did a lot for this with timely posts on Facebook
    - b. European Tour Band – Rich: a successful virtual (Zoom) Reunion was held in May 2021 with some 50 members participating. They would like to have an in-person meeting and this is being planned for some future date.
    - c. 1984 Symphony Band Reunion organizing (outside UMBAA) – no update.
- iii. Parking Lot Award List (at UMBAA discretion, on an as needed basis)
1. Ideas for 2022 Awards – two new additions proposed, see below  
[note that all of these need to be redacted from public minutes before the awards are given]
    - a. Chuck Ricotta – MMB Percussion Instructor
    - b. Al McCord – MMB Historical Archive
    - c. Deanna Dresch – MMB Administrative Assistant
    - d. Michael Haithcock – SMTD Director of Bands and Professor of Music (Conducting) – Lifetime achievement award
- c. Membership Activities Committee (Tex):
- i. Social Events:
    1. UMS event update – final UMS performance of this season is April 26
    2. Symphony band concert this year – no updates
    3. Other Events – no updates
    4. Football events/trips
      - a. Annual bus trip to a Big Ten stadium in 2022 and beyond – Tex requested help with planning something in 2022; Sheri volunteered.
    5. Salute to Service Performance Trip
      - a. Notified Earl Hurrey reached out about 2024 as an opportunity again, need to discuss with Professor Haithcock and Pasquale. Kyle: they are now looking for individuals interested in participating rather than trying for whole alumni groups. With the major anniversaries this fall, not likely to be any formal action for UMBAA, but Kyle will continue to share communications from Earl Hurrey with the Board.



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- d. Communications Committee (*Eric*):
    - i. Membership Update – *Eric*: will get the list of this year's graduates and share it with Jim K.
    - ii. Website Sub-Committee Update (Jim K): - No updates
    - iii. M Fanfare (Jim K): - still talking with Gail
    - iv. M-Notes (Kyle) – No updates
    - v. UMBAA Social Media (FB Group, Twitter) – No updates
  - e. Governance Committee (*Tex*): Jim K asked about possibly updating governance (bylaws and/or standing rules, as applicable) to open up UMBAA Concert Band membership to spouses/family of members in good standing, since we are often short of players. General discussion seemed to lean toward considering this only for specific needs, not necessarily for general participation, but either would be possible. Not urgent for the upcoming session. **ACTION for Tex**: call a governance meeting to work on a proposal to bring back to the Board.
  - f. Ensembles Committee (Brian):
    - i. Concert Band Subcommittee (Jim K): Question about membership raised for governance, above.
      1. Season startup in process!
    - ii. Pep Band Subcommittee (Tracy): re: Softball games, Pete is working with Athletics on what games we will support. No other updates.
  - g. Nominations Committee (*Eric*): No updates
  - h. Student Liaison (*Sarah, Kevin, Issac*): Sarah and Kevin will talk to Kimberly Baumgartner and Dr. Pasquale about presenting at the spring meeting. Kyle can probably attend as well.
  - i. SMTD Liaison (Brian): No updates
  - j. Golf Outing (Mike K): Kyle has received all the details from Mike; plans are going well, no issues were raised or discussed.
  - k. New Member Lunch (*Devonie*): No updates (no date yet for Band Week)
  - l. Merchandise: As discussed above under Homecoming Subcommittee, Chris will follow up with Izzi about logo in development for 125<sup>th</sup> anniversary. (Izzi = Isabel Jasperse, MMB Digital Communications Manager)
8. Upcoming Concert Dates and Events: No updates
9. Future Dates:
- a. Next Board Meeting: June 7th, 2022
  - b. Planning Call: May 31, 2022
  - c. Homecoming Sub-Committee: Kyle is targeting April 19<sup>th</sup> for first meeting to create "Homecoming Playbook;" Devonie confirmed she is available on that date. All Board members will be invited to participate.
10. Review New Action Items
- Kyle: Touch base with Dr. Pasquale about mentorship project;  
Reach out to KB again about scholarship plans for this year;  
Include request re: digital crowdsourcing of Leaky Bugles for 2022 Homecoming in next M Fanfare;  
Check with Athletics if UMBAA can pay for Homecoming football tickets all at once.
- Chris: Follow up with Izzi on 125<sup>th</sup> Anniversary logo (for Homecoming patches etc)
- Tex: Call a governance meeting to discuss UMBAA Concert Band membership rules
11. For the Good of the Association – No updates
12. Adjournment: Motion to adjourn, Chris; second, Eric; passed unanimously. Meeting adjourned 8:21 p.m.



# Treasurer's Report

*March 2022*

*J. Henderson*

## 2022FY Income Statement

Rev: 31-Mar-2022

### UMBAA

#### Profit and Loss Comparison

July 2021 - March 2022

	TOTAL	
	JUL 2021 - MAR 2022	JUL 2020 - MAR 2021 (PY)
<b>Income</b>		
Revenue	0.00	0.00
Amazon	296.92	268.42
Concert Band Participation Fees	720.00	0.00
Concert Instrument Fund	1,313.00	1,160.00
Endowment (General)	3,106.00	2,615.02
Golf Outing	0.00	0.00
Mulligans	215.00	315.00
Participant	2,700.00	7,725.00
Putting Contest	115.00	0.00
Raffle Tickets	1,480.49	0.00
Skins	260.00	340.00
Sponsor	6,660.00	6,500.00
<b>Total Golf Outing</b>	<b>11,490.49</b>	<b>14,880.00</b>
Homecoming Participation Fee	5,820.00	950.00
Interest Income	4.42	10.01
Membership - Annual	10,880.00	11,160.00
Membership - Lifetime	2,000.00	400.00
<b>Total Revenue</b>	<b>35,570.83</b>	<b>31,443.45</b>
<b>Total Income</b>	<b>\$35,570.83</b>	<b>\$31,443.45</b>
ADJUSTED GROSS PROFIT	\$24,140.34	\$16,563.45

Expenses			
Communications	580.91		554.91
Web Site - Upgrades	0.00		1,151.25
<b>Total Communications</b>	<b>580.91</b>		<b>1,706.16</b>
Ensembles	0.00		607.56
Facility Rental	0.00		-846.00
<b>Total Ensembles</b>	<b>0.00</b>		<b>-238.44</b>
Finance	0.00		0.00
Bank Charges, Processing Fees	5.08		0.57
Dues & subscriptions	241.34		200.00
Insurance	263.00		250.00
Michigan Annual Report	20.00		20.00
Stripe Fees	397.52		202.28
Stripe - Membership Dues	528.48		509.66
<b>Total Stripe Fees</b>	<b>926.00</b>		<b>711.94</b>
<b>Total Finance</b>	<b>1,455.42</b>		<b>1,182.51</b>
Homecoming Expenses	3,843.56		0.00
Friday BBQ	1,532.40		0.00
Supplies	783.40		488.97
<b>Total Homecoming Expenses</b>	<b>6,159.36</b>		<b>488.97</b>
Membership Activities	4,366.87		0.00
Band Week Lunch	1,878.52		0.00
Endowment (General)	2,954.00		2,615.02
Endowment (Golf Outing Proceeds)	7,166.00		4,185.00
Golf Outing Expenses	11,891.14		10,452.75
Stripe Fee - Golf Outing	125.97		371.14
<b>Total Golf Outing Expenses</b>	<b>12,017.11</b>		<b>10,823.89</b>
<b>Total Membership Activities</b>	<b>28,382.50</b>		<b>17,623.91</b>
<b>Total Expenses</b>	<b>\$24,561.08</b>	<b>\$36,578.19</b>	<b>\$9,939.22</b>
NET OPERATING INCOME		<b>\$-1,007.36</b>	<b>\$10,680.34</b>
NET INCOME	<b>\$-420.74</b>	<b>\$-1,007.36</b>	<b>\$6,624.23</b>

Adjusted values with golf outing revenue and expenses removed.

# 2022FY Balance Sheet

Rev: 31-Mar-2022

UMBAA

## Balance Sheet Comparison

As of March 31, 2022

	TOTAL	
	AS OF MAR 31, 2022	AS OF MAR 31, 2021 (PY)
▼ ASSETS		
▼ Current Assets		
▼ Bank Accounts		
▼ PNC Checking	3,326.67	1,054.69
Concert Instrument Fund	0.00	0.00
Endowment Funds	0.00	0.00
<b>Total PNC Checking</b>	<b>3,326.67</b>	<b>1,054.69</b>
▼ PNC Money Mkt Savings	41,487.03	41,480.65
Concert Instrument Fund	3,990.00	2,777.00
Endowment Funds	152.00	0.00
Lifetime Membership Funds	16,080.00	13,280.00
<b>Total PNC Money Mkt Savings</b>	<b>61,709.03</b>	<b>57,537.65</b>
<b>Total Bank Accounts</b>	<b>\$65,035.70</b>	<b>\$58,592.34</b>
<b>Total Current Assets</b>	<b>\$65,035.70</b>	<b>\$58,592.34</b>
<b>TOTAL ASSETS</b>	<b>\$65,035.70</b>	<b>\$58,592.34</b>
▼ LIABILITIES AND EQUITY		
▼ Liabilities		
▼ Current Liabilities		
▼ Credit Cards		
PNC Credit Card	0.00	86.00
<b>Total Credit Cards</b>	<b>\$0.00</b>	<b>\$86.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>	<b>\$86.00</b>
<b>Total Liabilities</b>	<b>\$0.00</b>	<b>\$86.00</b>
▼ Equity		
Opening Balance Equity	38,504.55	38,504.55
Retained Earnings	27,538.51	9,321.45
Net Income	-1,007.36	10,680.34
<b>Total Equity</b>	<b>\$65,035.70</b>	<b>\$58,506.34</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$65,035.70</b>	<b>\$58,592.34</b>

Financial review completed on 31 Mar-2022  
w/ C. Alvey



# 2022FY Performance to Budget

Rev: 31-Mar-2022

UMBAA 2022FY Budget Performance 31-Mar-2022	Fiscal Year		comments
	2022		
	Budget	Actual	
<b>Income</b>			
Concert Band Participation Fees	3,000.00	\$ 720.00	
Concert Band Donations	150.00		
Savings Account Interest	30.00	\$ 4.42	
Amazon Smile Revenue	250.00	\$ 296.92	
Homecoming Participation Fee	9,000.00	\$ 5,820.00	\$30 x 300
Membership - Annual	10,500.00	\$ 10,880.00	assume 525
Membership - Lifetime	800.00	\$ 2,000.00	
<b>Total Revenue</b>	<b>\$23,730.00</b>	<b>\$19,721.34</b>	

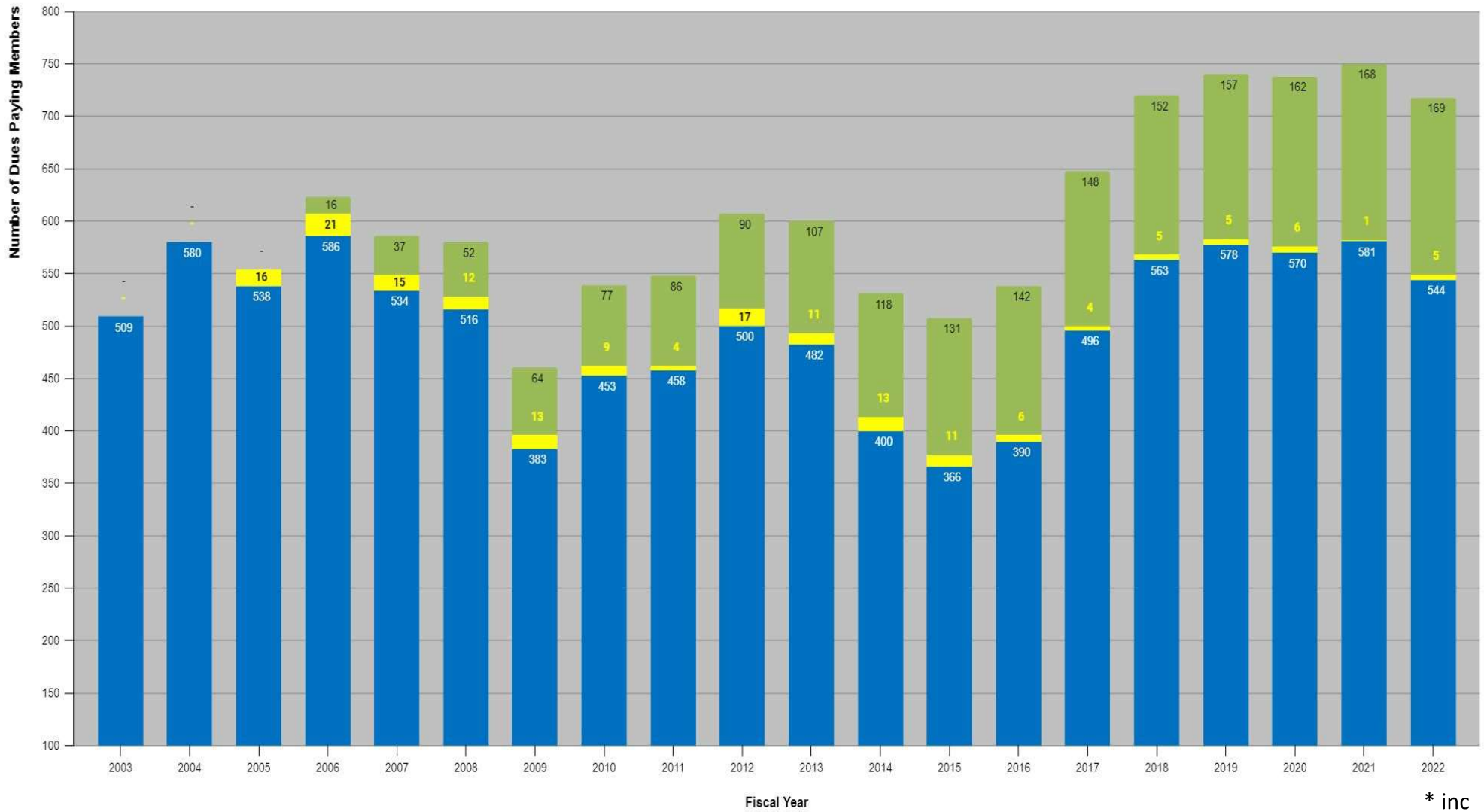
Expenses				
<b>Communications</b>				
Mailchimp	760.00	\$	580.91	
Printing, Postage, Supplies	0.00			
Web Site - Periodic Expenses	1,300.00			
Web Site - Upgrades	2,000.00			\$1,500 mentorship, \$500 normal blast
<b>Total Communications</b>	<b>\$4,060.00</b>	<b>\$</b>	<b>580.91</b>	
<b>Ensembles</b>				
Concert Band: Conductor fees	1,600.00			
Concert Band: Facility Rental - concerts	1,500.00			
Concert Band: Facility Rental - rehearsals				
Concert Band: Supplies	700.00			
Concert Band: Extra musicians	350.00			
Alumni Pep Band: Conductor stipends	1,000.00			
Score purchases for campus and SMTD bands	500.00	\$	-	
New concert instrument donation		\$	-	\$3000 but not part of operating
<b>Total Ensembles</b>	<b>\$5,650.00</b>	<b>\$</b>	<b>-</b>	
<b>Finance</b>				
Michigan Annual Report	20.00	\$	20.00	
Bank Charges, Processing Fees	280.00	\$	5.08	Ccard rewards offsetting most of this
Dues & subscriptions				
National Assoc of Alumni Bands	200.00	\$	200.00	
Quickbooks Subscription	215.00			
Insurance	250.00	\$	263.00	
Stripe Fee	1,300.00	\$	926.00	
<b>Total Finance</b>	<b>\$2,265.00</b>	<b>\$</b>	<b>1,414.08</b>	
<b>Homecoming Expenses</b>				
Friday BBQ	300.00	\$	3,843.56	Game tickets \$3,445
KKY/TBS Reception	1,800.00	\$	1,532.40	
Supplies	200.00	\$	-	
Supplies	500.00	\$	783.40	
<b>Total Homecoming Expenses</b>	<b>\$2,800.00</b>	<b>\$</b>	<b>6,159.36</b>	
<b>Membership Activities</b>				
Board meetings	0.00	\$	376.87	food for board meetings
Endowment	600.00			
Endowment	0.00	\$	-	
Band Week Lunch	0.00			
Band Week Lunch	1,200.00	\$	1,878.52	
Elbel Field Saturday Rental Fee for MMB	4,000.00	\$	3,990.00	
<b>Total Membership Activities</b>	<b>\$5,800.00</b>	<b>\$</b>	<b>6,245.39</b>	
<b>Reunion</b>				
Reunion	0.00			
<b>Total Expenses</b>	<b>\$20,575.00</b>	<b>\$</b>	<b>14,399.74</b>	
<b>Net Operating Income</b>	<b>\$3,155.00</b>	<b>\$</b>	<b>\$5,321.60</b>	

UMBAA  
Transaction Report  
July 1, 2021 - April 3, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT	BALANCE
02/10/2022	Check	434	The University of Michigan		Membership Activities	PNC Checking	3,990.00	3,990.00
03/25/2022	Expense			flowers for funeral of John Larkin	Membership Activities	PNC Credit Card	84.80	4,074.80
03/30/2022	Check	435	Courtney Snyder	supplies for Women Conductors...	Membership Activities	PNC Checking	292.07	4,366.87
<b>Total for Membership Activities</b>							<b>\$4,366.87</b>	
<b>TOTAL</b>							<b>\$4,366.87</b>	



■ Carry-over Lifetime Members ■ New Lifetime Members ■ Regular Members



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