



SCHOOL OF MUSIC, THEATRE & DANCE
BAND ALUMNI ASSOCIATION
UNIVERSITY OF MICHIGAN

AGENDA - BOARD OF DIRECTORS MEETING
August 31, 2021 – Zoom Videoconference, 7:00 PM

1. Call to Order
2. Meeting Minutes Approval
3. Conductor's Forum
4. President's Update (Kyle)
 - a. General Updates
 - b. Update on National Association of Alumni Bands (NAoAB)
 - c. New Ideas
 - i. Tailgate ideas at Elbel (placeholder)
5. Review of Action Items
 - a. In Progress – Concert Instrument Fund (Eric)
 - i. Final list of equipment with Richard Frey for prioritization and replacement recommendations.
 - b. In Progress – Michigan Stadium Products Partnership
 - i. On hold – quote from website company will likely be needed.
 - c. In Progress – MMB Mentorship Project (Kyle)
 - d. In Progress – MMB Drum Major Reunion (Kyle)
 - e. In Progress – Alumni Pep Band polo shirts (Kyle)
 - i. Shirts available are all smaller sizes, may need to look at options for larger sizes if needed.
6. Treasurer's Report (Jeff):
7. Committee Reports:
 - a. Finance Committee (Jeff)
 - i. Fundraising Subcommittee (Eric):
 1. Amazon Smile - continue to advertise via announcements.
 2. Other ideas and options to raise funds?
 - ii. Auditor Update (Chris)
 - iii. Scholarships
 - iv. Funding Requests/Items on the horizon
 1. Concert Band Instrument Fund – Request
 2. Campus Band Instrument Yearly Support – Future discussion item
 3. Concert/Campus Band Composition Competition – Future discussion item
 - b. Reunion Activities Committee (Devonie):
 - i. Homecoming Sub-Committee (Devonie):
 1. Homecoming Count Update
 2. Leaky Bugle display for 2021 Homecoming (Jim R)
 3. Vaccination Survey (Kyle)
 4. Email to past directors (Kyle)
 5. Lamination project next steps and update
 6. 2022 Blast will be 125th anniversary of Michigan Marching Band – time to start thinking ahead. May be prudent to announce a Save the Date for future homecomings (they are announced through 2021 season on AD website – 09/25/2021)
 - ii. Other Reunions Sub-Committee (Jim R / Rich):
 1. Discussion of status related to COVID
 2. Anniversaries
 - a. 50th anniversary of Revelli's last year as director, with special emphasis on '69 and '70 bands.
 - i. Small committee has been formed – Rich, Joe Dobos, Carl Grapentine, and Al McCord.
 1. Details need coordination with next Blast event.
 - b. European Tour Band – reunion being explored for May 28, 2021.
 - i. Discussions regarding Michigan Union – Rich and committee taking lead
 - c. 1984 Symphony Band Reunion organizing (outside UMBAA) – no update.
 - iii. Parking Lot Award List (at UMBAA discretion, on an as needed basis)



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1. Begin thinking about ideas for 2021 Awards
 - a. *<names redacted from minutes prior to actual award>*
- c. Membership Activities Committee (Tex):
 - i. Social Events:
 1. UMS event update
 - a. Live performances to begin after Thanksgiving, no update on group sales yet.
 2. Symphony band concert this year
 - a. Text to discuss with Carl based on winter semester schedule.
 3. Other Events
 - a. Tigers Game?
 4. Football events/trips
 - a. Annual bus trip to a Big Ten stadium in 2022 and beyond
 - b. MMB Invitation to UMBAA for combined Spring Game performance
 5. Salute to Service Performance Trip
 - a. Notified Earl Hurrey that we would not be able to support 2022, will work on 2023 or later as we feel we are able to support.
 - b. Need to discuss with Prof. Haitcock and Pasquale to at least get initial support if interested. Kyle to discuss when possible.
 - d. Communications Committee (Eric):
 - i. Membership Update
 1. Extensions of memberships will continue to be evaluated to determine if additional graduating classes need to be included.
 - ii. Website Sub-Committee Update (Jim K):
 1. Action Items / Items in Progress:
 - a. Updates to who gets tickets from website
 - b. Update on "Preferred Partners" section
 2. If you notice needed updates send to Jim.
 - iii. M Fanfare (Jim K):
 1. M Fanfare re-work
 - a. Open to suggestions
 2. Jim is still looking for a new M Fanfare editor.
 - iv. M-Notes (Kyle)
 1. On hold pending COVID
 2. Discuss new ideas from NAOAB.
 - a. Interviews with alumni in the news (Percy?)
 - b. Senior memoirs for 2021 class.
 - c. Student to run both M-Fanfare and M-Notes?
 - v. UMBAA Social Media (FB Group, Twitter)
 1. Responses on social media versus via email
 - e. Governance Committee (Tex):
 - f. Ensembles Committee (Brian):
 - i. Concert Band Subcommittee (Jim K):
 - ii. Pep Band Subcommittee (Tracy):
 1. Status of Survey
 2. Vaccination Requirement
 - g. Nominations Committee (Eric):
 - h. Student Liaison (Sarah, Kevin, Issac): No new items
 - i. SMTD Liaison (Brian): No new items
 - j. Golf Outing (Mike K):
 - i. Successful event again this year!
 - ii. Well done to Jeff on the credit card payment option!



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- k. New Member Lunch (Devonie):
 - i. Well done to Devonie and all the volunteers with this event!
- l. Merchandise:
 - i. Homecoming items – target for potential 2022 rollout. Appears to be some discussion within the members that this would be a good idea.
 - ii. Utilize most recently updated logos wherever possible.
- 8. Upcoming Concert Dates and Events:
 - a. All concerts 8:00 PM at Hill Auditorium, unless otherwise noted)
- 9. Future Dates:
 - a. Next Board Meeting: September 14, 2021 (planning call approx. 1 week prior)
- 10. Review New Action Items
- 11. For the Good of the Association
- 12. Adjournment



NOTES - BOARD OF DIRECTORS MEETING August 31, 2021 – Zoom Videoconference, 7:00 PM

Attendees

Board Members: Chris Alvey, Issac Anderson, Jim Davis, Stephen Foster, Jeff Henderson, Brian Igoe, Jim Kozich, Eric Miller, Kyle Milliman, Michael Lee, Jim Roach, Tracy Rudd, Devonie Townsend, Kevin Wroblewski, Sarah Wroblewski

Past Presidents: Sheri Chisholm, Howard Gourwitz

1. Call to Order – 7:03 p.m.
2. Meeting Minutes Approval: motion to approve, Jim Roach; second, Jim Davis; passed unanimously.
3. Conductor's Forum – no updates
4. President's Update (Kyle)
 - a. General Updates – No general updates. Homecoming-related updates are covered under Reunion Activities below.
 - b. Update on National Association of Alumni Bands (NAoAB) – Next meeting is Sept. 9. Jim Roach will attend and plans to present something about what we (UMBAA) are doing this fall. Kyle will also attend if he can.
 - c. New Ideas
 - i. Tailgate ideas at Elbel:
 1. A banner to show our sponsorship of the space has been ordered ["Go Blue – Alumni Band Supports You"] and will be here in time for the first home game this Saturday (9/4). The plan is to put this up over the gate at Elbel Field.
 2. Sheri will be there for the first game and will have a computer in case anyone wants to sign up or donate to UMBAA.
 3. Possible alumni-sponsored tailgate(s) at future games? Jeff noted that there is \$600 budgeted for board meetings, which is not being used with virtual meetings. Kyle and Sheri will discuss this and other ideas offline.
 4. Send any other ideas to Kyle and Sheri.
5. Review of Action Items
 - a. In Progress – Concert Instrument Fund (Eric) – no updates
 - i. Final list of equipment with Richard Frey for prioritization and replacement recommendations.
 - b. In Progress – Michigan Stadium Products Partnership – no updates
 - i. On hold – quote from website company will likely be needed.
 - c. In Progress – MMB Mentorship Project (Kyle) – Confirmed that Qualtrics will be a good tool; still hope to get something moving this year.
 - d. In Progress – MMB Drum Major Reunion (Kyle) – Roll this in next year with 125-year events. UMBAA is not leading but can support by identifying drum majors in our membership database if possible.
 - e. In Progress – Alumni Pep Band polo shirts (Kyle)
 - i. Shirts available are all smaller sizes, may need to look at options for larger sizes if needed, e.g. if APB picks up this year and any new shirts in larger sizes are needed.
6. Treasurer's Report (Jeff):
 - a. Treasurer's Report for fiscal year (FY) 2021, i.e. July 2020-June 2021, shared onscreen. Net income was similar to the previous FY, and was somewhat higher than projected in the budget since ensemble expenses (Alumni Pep Band, Concert Band) were not incurred during the pandemic shutdowns. Overall assets have been increasing and we may want to look at how some of the funds could be used.
 - b. Golf outing proceeds from August 2021 and budget for Homecoming 2021 are discussed below.
7. Committee Reports:
 - a. Finance Committee (Jeff)
 - i. Fundraising Subcommittee (Eric): - no updates



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1. Amazon Smile - continue to advertise via announcements.
2. Other ideas and options to raise funds?
- ii. Auditor Update (Chris) – Chris reviewed account statements and went through the Treasurer’s report with Jeff. No concerns.
- iii. Scholarships – no updates (numbers for endowment fund are included in Treasurer’s Report)
- iv. Funding Requests/Items on the horizon – no specific updates, but Kyle suggested generally looking more at support for concert bands next year.
 1. Concert Band Instrument Fund – Request
 2. Campus Band Instrument Yearly Support – Future discussion item
 3. Concert/Campus Band Composition Competition – Future discussion item
- b. Reunion Activities Committee (Devonie):
 - i. Homecoming Sub-Committee (Devonie):
 1. Homecoming Count Update (Jim K) – about 190 this year. Lower than normal, we have typically maxed out the registration in past years (300 for 2019 and 350 in prior years). Probably reflects continuing pandemic uncertainty.
 2. Leaky Bugle display for 2021 Homecoming (Jim R) – Postpone to 2022.
 3. Vaccination Survey (Kyle) – Ready to go.
 4. Email to past directors (Kyle) – Re: who is planning to attend this year? One positive response so far, waiting to hear from others.
 5. Lamination project next steps and update – no updates
 6. 2022 Blast will be 125th anniversary of Michigan Marching Band – no updates
 7. Other 2021 updates/issues
 - a. Ticket/seating update (Kyle): Alumni Band will be in Section 15, rows A through 8; 290 seats for 184 people with instruments etc. Members will not have tickets (physical or digital), just wristbands. Guest tickets for friends/family members will be directly behind us; members who purchased these will receive e-tickets that they will need to forward to their guests. Guests will use these e-tickets to enter the stadium the same way as any other ticket holders.
 - b. **Information needed** (Devonie) – what will the protocols be, so she can e-mail returning Alumni with details? i.e. will the vaccine survey that Kyle has prepared be sufficient, or will Alumni Band also need to complete the University’s “ResponsiBlue” online form to enter the building? What will the music order be, to list on the back of laminated name tags? **ACTION:** Kyle will check with Nathan to see if he’s gotten the music list from Dr. Pasquale, then follow up with Devonie to start addressing these questions with Kim Smith and Dr. Pasquale as needed.
 - c. Patch update (Chris): patches have been ordered and Chris is expecting notice of shipment within a week. (*Post-meeting update:* Chris received the shipping e-mail with UPS tracking link on Sept. 1, and forwarded it to Devonie & Kimberly Smith as an FYI).
 - d. Budget update: Jeff looked up numbers during the meeting. Participation fees will adequately cover UMBAA share of the extra ticket costs, patches, and Friday night BBQ.
 - ii. Other Reunions Sub-Committee (Jim R / Rich): No updates (COVID status still uncertain; postpone these until next year.)
 1. Discussion of status related to COVID
 2. Anniversaries
 - a. 50th anniversary of Revelli’s last year as director, with special emphasis on ’69 and ’70 bands.
 - i. Small committee has been formed – Rich, Joe Dobos, Carl Grapentine, and Al McCord.
 1. Details need coordination with next Blast event.
 - b. European Tour Band – reunion being explored for May 28, 2021.
 - i. Discussions regarding Michigan Union – Rich and committee taking lead
 - c. 1984 Symphony Band Reunion organizing (outside UMBAA).
 - iii. Parking Lot Award List (at UMBAA discretion, on an as needed basis)
 1. Have two names for 2021 Awards. Any other suggestions, let Kyle know.



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- c. Membership Activities Committee (Tex):
 - i. Social Events:
 - 1. UMS event update
 - a. Live performances to begin after Thanksgiving, no update on group sales yet. Tex spoke with Carl at the golf outing and Carl suggested either Handel's Messiah in December, or the Philadelphia Orchestra in March (2 performances). General consensus from the Board is to wait for the March performances.
 - 2. Symphony band concert this year – no updates
 - a. Tex to discuss with Carl based on winter semester schedule.
 - 3. Other Events
 - a. Tigers Game? – no updates
 - b. Michigan Hockey Game? (new suggestion)
 - 4. Football events/trips – no updates
 - a. Annual bus trip to a Big Ten stadium in 2022 and beyond
 - b. MMB Invitation to UMBAA for combined Spring Game performance
 - 5. Salute to Service Performance Trip – no updates
 - a. Notified Earl Hurrey that we would not be able to support 2022, will work on 2023 or later as we feel we are able to support.
 - b. Need to discuss with Prof. Haitcock and Pasquale to at least get initial support if interested. Kyle to discuss when possible.
 - d. Communications Committee (Eric):
 - i. Membership Update
 - 1. Extensions of memberships will continue to be evaluated to determine if additional graduating classes need to be included.
 - ii. Website Sub-Committee Update (Jim K): Kyle thanked Jim for Homecoming website registration updates. Jim: registration technically worked well, but he answered about 50 website tickets for questions over the last 30 days. He will update Mailchimp with everyone's preferred e-mail (where this has changed). Thanks to Tex for helping out with tickets.
 - 1. Action Items / Items in Progress: - no updates
 - a. Updates to who gets tickets from website.
 - b. Update on "Preferred Partners" section
 - 2. If you notice needed updates send to Jim.
 - iii. M Fanfare (Jim K):
 - 1. M Fanfare re-work
 - a. Open to suggestions
 - 2. M Fanfare editor – Gail Stout has offered to help.
 - iv. M-Notes (Kyle) – No updates
 - 1. On hold pending COVID
 - 2. Discuss new ideas from NAOAB.
 - a. Interviews with alumni in the news (Percy?)
 - b. Senior memoirs for 2021 class.
 - c. Student to run both M-Fanfare and M-Notes?
 - v. UMBAA Social Media (FB Group, Twitter)
 - 1. Responses on social media versus via email – Kyle noted that some Homecoming questions were raised and answered on FB, but we need to keep in mind that it doesn't get to everyone there (email is more complete).
 - e. Governance Committee (Tex): no updates
 - f. Ensembles Committee (Brian):
 - i. Concert Band Subcommittee (Jim K): AAPS has confirmed they will allow rentals starting Oct. 1 (e.g. use of band room for rehearsals). We don't know what rules may be in place for spacing, masking,



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instrument bell covers, etc. Not practical for us to check test results for each rehearsal, if anything like that is required. Chris suggested a survey to check/confirm interest for this fall. Possible action for Kyle? (Qualtrics survey).

- ii. Pep Band Subcommittee (Tracy): no updates
 - 1. Status of Survey
 - 2. Vaccination Requirement
- g. Nominations Committee (Eric): no updates
- h. Student Liaison (*Sarah, Kevin, Issac*): No updates
- i. SMTD Liaison (Brian): No updates, except school started yesterday!
- j. Golf Outing (Mike K):
 - i. Kyle: Successful event again this year!
 - ii. Kyle: Well done to Jeff on the credit card payment option!
 - iii. Jeff: (from Treasurer's report): net profit this year was \$7,165.67 which as always will go directly to the scholarship endowment fund. On-site credit card payment option helped with additional fundraising during the event.
- k. New Member Lunch (Devonie):
 - i. Kyle: Well done to Devonie and all the volunteers with this event!
- l. Merchandise:
 - i. Homecoming items – target for potential 2022 rollout. Appears to be some discussion within the members (on FB) that some kind of standard uniform would be a good idea. Devonie: heard from other bands that 1st-time homecoming attendees are gifted a shirt. Jim D: what about a baseball cap? not weather-dependent like, for example, shirts vs. jackets. Proposed: include some questions around this in a post-homecoming survey.
 - ii. Utilize most recently updated logos wherever possible.
- 8. Upcoming Concert Dates and Events: no updates
 - a. All concerts 8:00 PM at Hill Auditorium, unless otherwise noted
- 9. Future Dates:
 - a. Next Board Meeting: September 14, 2021 (planning call approx. 1 week prior)
- 10. Review New Action Items:
 - a. Kyle: work with Devonie to confirm final Homecoming 2021 protocols / details.
 - b. All: Watch for any e-mail requests for help from Devonie or Kyle
- 11. For the Good of the Association: Jim D suggested a committee to start planning for the 125th anniversary reunion next year. Kyle will get that started post-this year's homecoming.
- 12. Adjournment: Motion by Chris; second by Tracy; passed unanimously. Meeting adjourned at 8:11 p.m.