



**SCHOOL OF MUSIC, THEATRE & DANCE
BAND ALUMNI ASSOCIATION**

UNIVERSITY OF MICHIGAN

**Board of Directors Meeting Minutes
November 17, 2020**

Table of Contents

1. Meeting Agenda (2 pages)
2. Meeting Notes (2 pages)
3. Treasurer's Report November 2020 (7 pages)



SCHOOL OF MUSIC, THEATRE & DANCE
BAND ALUMNI ASSOCIATION
UNIVERSITY OF MICHIGAN

AGENDA - BOARD OF DIRECTORS MEETING

November 17, 2020 – Zoom Videoconference, 7:00 PM

1. Call to Order
2. Meeting Minutes Approval
3. Conductor's Forum
4. President's Update (Eric)
 - a. Update on National Association of Alumni Bands (NAoAB)
5. Review of Action Items
 - a. In Progress – Concert Instrument Fund (Eric) – ON HOLD DUE TO COVID
 - i. Final list of equipment with Richard Frey for prioritization and replacement recommendations.
 - b. In Progress – Michigan Stadium Products Partnership
 - i. Need quote from Website Company and proposed layout – *See Communication Cmte. Report below*
6. Treasurer's Report (Jeff):
7. Committee Reports:
 - a. Finance Committee (Jeff)
 - i. Fundraising Subcommittee (Eric):
 1. Amazon Smile - continue to advertise via announcements.
 2. Other ideas and options to raise funds?
 - ii. Auditor Update
 - iii. Scholarships
 - b. Reunion Activities Committee (Devonie):
 - i. Homecoming Sub-Committee (Devonie):
 1. December 5th, 2020. Game time TBD
 2. Leaky Bugle display for 2021 Homecoming (Jim R)
 3. Lamination project next steps and update
 - a. I Want To Go Back and Blues Brothers updated. Calyptors needs mods to make one sheet.
 4. 2022 Blast will be 125th anniversary of Michigan Marching Band – time to start thinking ahead. May be prudent to mention at general membership meeting as a Save the Date for future homecomings (they are announced through 2021 season on AD website – 09/25/2021)
 - ii. Other Reunions Sub-Committee (Jim R / Rich): ON HOLD DUE TO COVID FOR 2020
 1. Anniversaries
 - a. 50th anniversary of Revelli's last year as director, with special emphasis on '69 and '70 bands.
 - i. Small committee has been formed – Rich, Joe Dobos, Carl Grapentine, and Al McCord.
 1. Details need coordination with modifications to 2020 Blast and beyond.
 - b. European Tour Band – reunion being explored for May 28, 2021.
 - i. Discussions regarding Michigan Union – Rich and committee taking lead
 - c. 1984 Symphony Band Reunion organizing (outsideUMBAA) – no update.
 - iii. Parking Lot Award List (atUMBAA discretion, on an as needed basis)
 1. Begin thinking about ideas for 2021 Awards
 - c. Membership Activities Committee (Tex):
 - i. Social Events:
 1. UMS event update – ON HOLD DUE TO COVID
 - a. Carl looking at 3 concerts to replace canceled attempt.
 2. Symphony band concert this year? – ON HOLD DUE TO COVID
 3. Football events/trips
 - a. Annual bus trip to a Big Ten stadium in 2021 and beyond?
 4. MMB Invitation toUMBAA for combined Spring Game performance
 5. Salute to Service Performance Trip
 - a. May be a good way to pull in concert band as well
 - d. Communications Committee (Mary-Catherine):
 - i. Membership Update:
 1. Next step is to blast out email to all graduates - SENT
 - a. Free year extended due to COVID situation
 - ii. Website Sub-Committee Update (Jim K):
 1. Action Items / Items in Progress:



**SCHOOL OF MUSIC, THEATRE & DANCE
BAND ALUMNI ASSOCIATION**

UNIVERSITY OF MICHIGAN

- a. Updates to who gets tickets from website
 - b. Update on "Preferred Partners" section
 2. If you notice needed updates send to Jim.
 - iii. M Fanfare (Jim K):
 1. M Fanfare re-work
 - a. Open to suggestions
 2. Jim is still looking for a new M Fanfare editor.
 - iv. M-Notes (Eric)
 1. On hold pending COVID
 - v. UMBAA Social Media (FB Group, Twitter)
 - e. Governance Committee (Tex):
 - f. Ensembles Committee (Brian): ON HOLD PENDING COVID
 - i. Concert Band Subcommittee (Jim K):
 - ii. Pep Band Subcommittee (Tracy):
 1. Survey is out, encourage people to fill it out.
 - g. Nominations Committee (Jim K.): To be discussed
 - i. Re-Ups:
 - Rich Alder
 - Eric Miller
 - Sarah Wroblewski
 - ii. New Board Members:
 - Stephen Foster
 - Issac Anderson
 - h. Student Liaison (Mary-Catherine): No new items
 - i. SMTD Liaison (Brian): No new items
 - j. Golf Outing (Mike K): No new items
 - k. New Member Lunch (Devonie): No new items
 - i. Open to suggestions on new menu/locations to support other diets
 - l. Merchandise:
 - i. Homecoming items targeted for 2022
8. Upcoming Concert Dates and Events (all concerts 8:00 PM at Hill Auditorium, unless otherwise noted):
9. Future Dates:
 - a. Next Board Meeting: January 2021 (date TBD)
10. Review New Action Items
11. For the Good of the Association
12. Adjournment



**SCHOOL OF MUSIC, THEATRE & DANCE
BAND ALUMNI ASSOCIATION**

UNIVERSITY OF MICHIGAN

Attendance: Jim R., Devonie T, Rich A., Brian I., Kyle M., Kevin W., Sarah W., Jim K., Eric M., Jeff H., Tracy R., Michael L., Chris A., Mandy S.

- 1) Call to order: 7:03 PM
- 2) Meeting Minutes Approval
 - **Motion to approve meeting minutes by Jim K.**
 - o Chris Second
 - o **Passes unanimously**
- 3) Conductor's Forum
 - Professor Haithcock will virtually attend Blast via a pre-recorded message.
- 4) President's Update
 - a. NAOAB
 - Jim R. to attend meeting for NAOAB this week
- 5) Review of Action Items
 - a. Concert Instrument Fund: On hold
 - b. Michigan Stadium Products Partnership: On hold
- 6) Treasurer's Report
 - Homecoming registration driving most of the endowment fund increase, large uplift since homecoming registration opened.
 - Ensembles: Negative is return for Concert band rental of facility.
 - Amazon Smile: Continuing to increase.
 - Bank charges: Paying off small balances on the credit cards.
- 7) Committee Reports
 - a. Finance Committee
 - i. Fundraising Subcommittee
 - ii. Auditor Update
 - Audit completed by committee, no concerns.
 - iii. Scholarships
 - UMBAA to award same number of scholarships at same amount as last year.
 - b. Reunion Activities Committee
 - i. Homecoming Sub-Committee
 - 112 registered as of time of meeting.
 - Step performance and Carl Presentation video in process
 - Patches to be ordered after homecoming, final numbers to be provided to supplier in December.
 - ii. Other Reunions Sub-Committee
 - 50th of Revelli: Doing daily/weekly reports currently of what was occurring 50 years ago.
 - iii. Parking Lot Awards List
 - c. Membership Activities Committee
 - i. Social Events
 - '21 season still on hold
 - Salute to Service Event
 - o 2022 Trip would be target, coordinated with celebration of 150th.
 - o Performance trip.
 - o UMBAA has been contacted before to participate, positive experiences based on communications with friends of the association.
 - o Questions:
 - Rehearsals: How would we handle this?
 - Coordination with SMTD: Need to discuss
 - o Poll of board members present: 10 for, 2 against
 - d. Communications Committee
 - i. Membership Update
 - ii. Website Sub-Committee
 - Some updates were required to the website, specifically around password reset and credit card issues. Covered in budget for website updates.
 - iii. M Fanfare



**SCHOOL OF MUSIC, THEATRE & DANCE
BAND ALUMNI ASSOCIATION**
UNIVERSITY OF MICHIGAN

- iv. M-Notes
 - v. UMBAA Social Media
 - e. Governance Committee
 - f. Ensembles Committee
 - i. Concert Band Subcommittee
 - ii. Pep Band Subcommittee
 - g. Nominations Committee
 - Re-Election
 - o Rich Alder
 - o Eric Miller
 - o Sarah Wroblewski
 - New Board Members
 - o Stephen Foster
 - o Issac Anderson
 - To be voted on during the general membership meeting.
 - h. Student Liaison
 - i. SMTD Liaison
 - j. Golf Outing
 - k. New Member Lunch
 - l. Merchandise
- 8) Upcoming Concert Dates
- UMBAA to provide information regarding online shows if they become available.
- 9) Future Dates
- Homecoming: December 5th.
- 10) Review New Action Items
- Homecoming action items only
- 11) For the Good of the Association
- 12) Adjournment
- Motion at 7:56PM by all, second by all.



Treasurer's Report

November 2020

PROFIT AND LOSS COMPARISON

July 1 - November 16, 2020

	TOTAL	
	JUL 1 - NOV 16, 2020	JUL 1 - NOV 16, 2019 (PY)
▼ Income		
▼ Revenue	0.00	0.00
Amazon	150.44	95.17
Concert Band Participation Fees	0.00	2,100.00
Concert Instrument Fund	390.00	1,076.00
Endowment (General)	1,605.00	2,445.00
▼ Golf Outing	0.00	3,110.00
Mulligans	315.00	0.00
Participant	7,725.00	5,040.00
Skins	340.00	0.00
Sponsor	6,500.00	3,200.00
Total Golf Outing	14,880.00	11,350.00
Homecoming BBQ	0.00	265.00
Homecoming Participation Fee	500.00	9,330.00
Interest Income	8.13	115.65
Membership - Annual	9,620.00	10,340.00
Membership - Lifetime	400.00	2,000.00
Total Revenue	27,553.57	39,116.82
Total Income	\$27,553.57	\$39,116.82
GROSS PROFIT	\$27,553.57	\$39,116.82

▼ Expenses		
▼ Communications	239.96	0.00
Web Site - Upgrades	0.00	640.00
Total Communications	239.96	640.00
▼ Ensembles	607.56	0.00
Facility Rental	-846.00	0.00
Total Ensembles	-238.44	0.00
▼ Finance	0.00	0.00
Bank Charges, Processing Fees	-22.44	315.05
Dues & subscriptions	200.00	0.00
Insurance	250.00	250.00
Michigan Annual Report	20.00	20.00
▼ Stripe Fees	117.23	532.33
Stripe - Membership Dues	442.58	522.05
Total Stripe Fees	559.81	1,054.38
Total Finance	1,007.37	1,639.43
▼ Homecoming Expenses	0.00	81.89
Friday BBQ	0.00	2,050.00
Supplies	68.44	1,135.40
Total Homecoming Expenses	68.44	3,267.29
▼ Membership Activities	0.00	691.40
Band Week Lunch	0.00	1,205.91
Endowment (Golf Outing Proceeds)	4,057.00	8,380.00
▼ Golf Outing Expenses	10,452.75	18,139.43
Stripe Fee - Golf Outing	371.14	216.43
Total Golf Outing Expenses	10,823.89	18,355.86
Total Membership Activities	14,880.89	28,633.17
▼ Reunion	0.00	0.00
UMS Tickets	0.00	100.00
Total Reunion	0.00	100.00
Total Expenses	\$15,958.22	\$34,279.89
NET OPERATING INCOME	\$11,595.35	\$4,836.93
NET INCOME	\$11,595.35	\$4,836.93

BALANCE SHEET COMPARISON

As of November 16, 2020

	TOTAL	
	AS OF NOV 16, 2020	AS OF NOV 16, 2019 (PY)
▼ ASSETS		
▼ Current Assets		
▼ Bank Accounts		
▼ PNC Checking	991.60	4,084.51
Concert Instrument Fund	0.00	0.00
Endowment Funds	0.00	0.00
Total PNC Checking	991.60	4,084.51
▼ PNC Money Mkt Savings	43,188.77	41,810.01
Concert Instrument Fund	2,007.00	1,617.00
Endowment Funds	0.00	2,445.00
Lifetime Membership Funds	13,280.00	9,980.00
Total PNC Money Mkt Savings	58,475.77	55,852.01
Total Bank Accounts	\$59,467.37	\$59,936.52
Total Current Assets	\$59,467.37	\$59,936.52
TOTAL ASSETS	\$59,467.37	\$59,936.52
▼ LIABILITIES AND EQUITY		
▼ Liabilities		
▼ Current Liabilities		
▼ Credit Cards		
PNC Credit Card	46.02	200.81
Total Credit Cards	\$46.02	\$200.81
Total Current Liabilities	\$46.02	\$200.81
Total Liabilities	\$46.02	\$200.81
▼ Equity		
Opening Balance Equity	38,504.55	38,504.55
Retained Earnings	9,321.45	16,394.23
Net Income	11,595.35	4,836.93
Total Equity	\$59,421.35	\$59,735.71
TOTAL LIABILITIES AND EQUITY	\$59,467.37	\$59,936.52

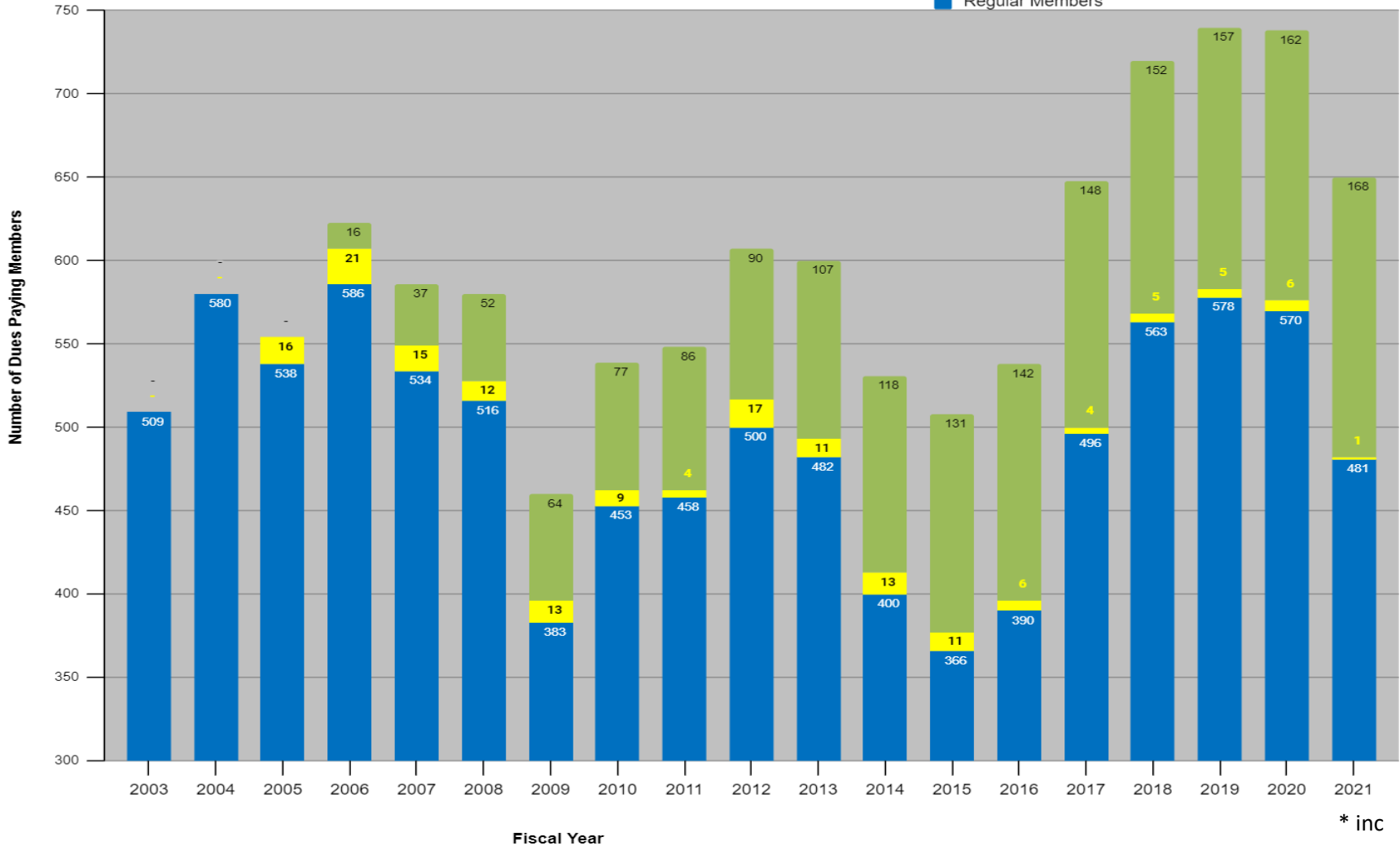
Financial review completed on
16-Nov-2020 w/ C. Alvey

UMBAA 2021FY Approved Budget 16-Nov-2020	Fiscal Year		comments
	2021		
	Budget	Actual	
Income			
Concert Band Participation Fees	3,000.00	\$ -	Cancelled for fall 2020
Concert Band Donations	100.00	\$ -	Cancelled for fall 2020
Savings Account Interest	150.00	\$ 8.13	Interest rate significantly reduced
Amazon Smile Revenue	175.00	\$ 150.44	Significant YOY increase
Homecoming Participation Fee	0.00	\$ 500.00	planned virtual Blast activities
Membership - Annual	10,500.00	\$ 9,620.00	estimate 525
Membership - Lifetime	800.00	\$ 400.00	
Total Revenue	\$14,725.00	\$10,678.57	
Expenses			
Communications			
Michigan Annual Report	20.00	\$ 20.00	
Postal Permit	0.00	\$ -	
Printing, Postage, Supplies	20.00	\$ -	
Web Site - Periodic Expenses			
SSL- Namecheap renewal	0.00		Renewed in May 2020 for 3 years
Mailchimp monthly fee	720.00	\$ 239.96	
Web Site - Upgrades	1,500.00		
Total Communications	\$2,260.00	\$ 259.96	
Ensembles			
Concert Band: Conductor fees	1,600.00	\$ -	Cancelled for fall 2020
Concert Band: Facility Rental	2,100.00	\$ (846.00)	Cancelled for fall 2020
Concert Band: Supplies	300.00	\$ -	Cancelled for fall 2020
Concert Band: Extra musicians	350.00	\$ -	Cancelled for fall 2020
Alumni Pep Band: Conductor stipends	1,000.00	\$ -	Cancelled for fall 2020
Score purchases for campus and SMTD bands	500.00	\$ 607.56	Music purchase for U Bands
New concert instrument donation	3,000.00	\$ -	On hold
Total Ensembles	\$8,850.00	\$ (238.44)	
Finance			
Michigan Annual Report	20.00	\$ 20.00	
Bank Charges, Processing Fees	0.00	\$ (22.44)	Reduced by \$139.98 for CC Rewards
Dues & subscriptions	100.00		
Quickbooks	215.00		
Nat Assoc of Alumni Bands	200.00	\$ 200.00	
Insurance	250.00	\$ 250.00	
Stripe Fee	1,300.00	\$ 559.81	
Total Finance	\$2,085.00	\$ 1,007.37	
Homecoming Expenses	200.00		
Friday BBQ	2,000.00	\$ -	Cancelled for fall 2020
KKY/TBS Reception		\$ -	
Supplies	1,200.00	\$ 68.44	
Total Homecoming Expenses	\$3,400.00	\$ 68.44	
Membership Activities	200.00		misc
Board meetings	700.00	\$ -	food for board meetings
Endowment	0.00	\$ -	
Band Week Lunch	1,250.00	\$ -	Cancelled for fall 2020
Fall & Winter Concert Receptions	0.00	\$ -	
Total Membership Activities	\$2,150.00	\$0.00	
Reunion	0.00		
Total Expenses	\$18,745.00	\$1,097.33	
Net Operating Income	-\$4,020.00	\$9,581.24	

2020FY Membership Update

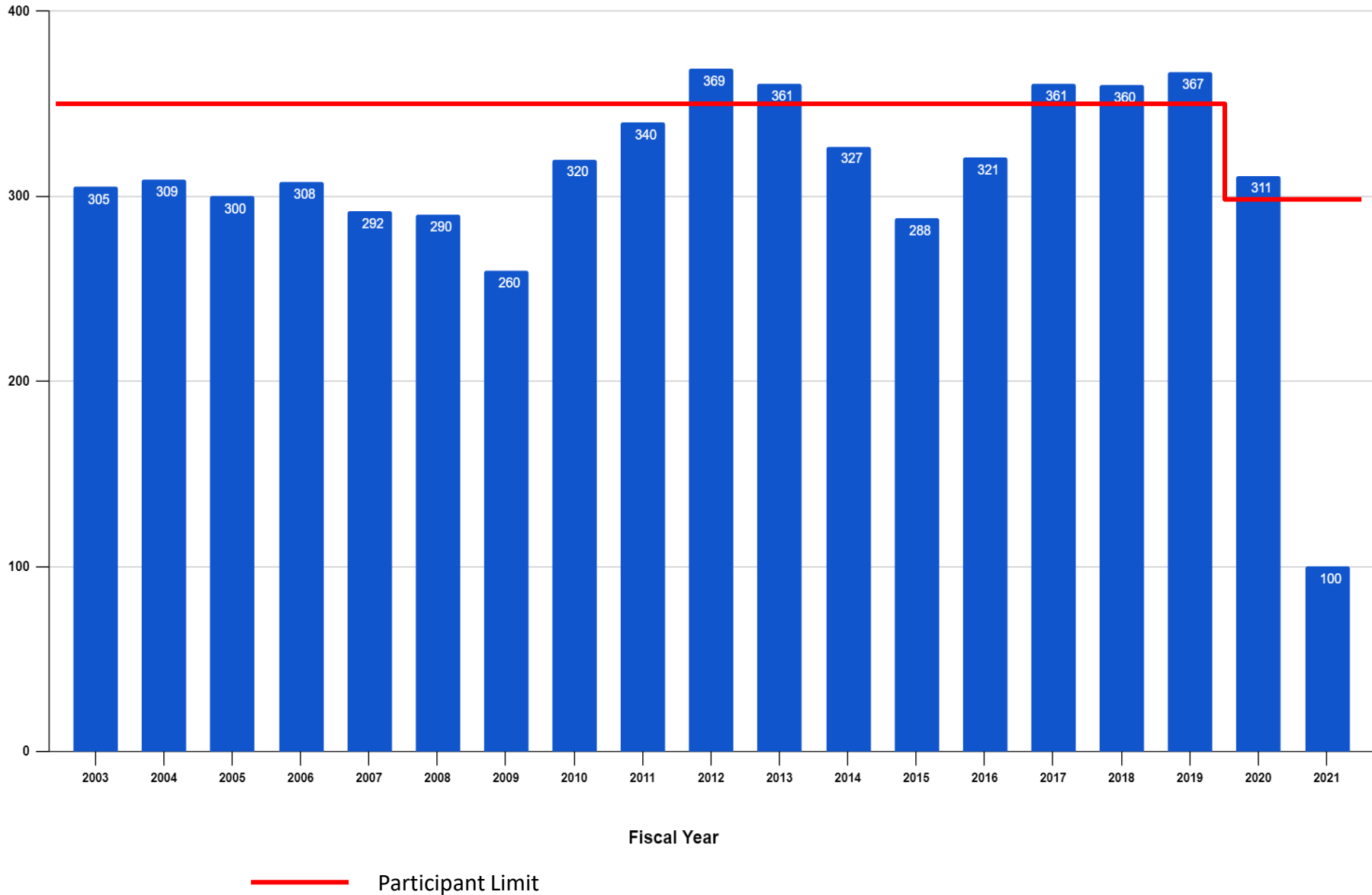
Rev: 16-Nov-2020

- Carry-over Lifetime Members
- New Lifetime Members
- Regular Members



* inc

Homecoming Participation



May 2020

UMBAA Endowment & Scholarships

